

TORONTO POLICE SERVICE BOARD
BY-LAW NUMBER 162

A By-Law to Establish Committees of the Toronto Police Service Board

1. PREAMBLE

- 1.1 Subsections 42(1)(a), (3)(a) and (4) of the *Community Safety and Policing Act* (*Act*) provides that the Board may, by by-law, establish a committee and delegate any of the Board's powers under the *Act* to the committee composed of at least two Members of the Board, except where a committee's only power is to bargain under Part XIII of the *Act*, in which case only one Member is required to sit on the committee.
- 1.2 Subsection 42(2) of the *Act* provides that the by-law made under subsection (1) may govern the name, powers, duties and quorums of the committee, as well as the composition of the committee, subject to the requirements of the *Act*.
- 1.3 The Toronto Police Service Board wants to establish committees to facilitate the meaningful and efficient consideration of certain matters under the Board's authority.

NOW THEREFORE, the Toronto Police Service Board hereby enacts as follows:

2. APPOINTMENTS COMMITTEE

- 2.1 The Board establish a committee named Appointments Committee, and delegates to this Committee:
 - a) The power to appoint Members of the Service as police officers, special constables and auxiliary officers, except for appointments to the rank of Inspector and above, which shall be approved by the Board; and
 - b) The power to suspend the appointment of special constables or end such a suspension.
 - c) The power to terminate a police officer or special constable's employment during their probationary period on the recommendation of the chief of police in accordance with the requirements set out in the *Act*.
- 2.2 The *Appointments Committee* shall be composed of the Chair and Vice-Chair of the Board, as elected in accordance with the *Act*, plus one additional member.

- 2.3 The *Appointments Committee* shall report all its decisions to the Board at the next regular Board Meeting.
- 2.4 The *Appointments Committee* shall meet from time to time as necessary.
- 2.5 The quorum for a meeting of the *Appointments Committee* is two committee members.

3. BARGAINING COMMITTEE

- 3.1 The Board establishes a committee named *Bargaining Committee*, and delegates to this committee the power to bargain under Part XIII of the *Act*.
- 3.2 The *Bargaining Committee* shall be composed of the Chair, as elected in accordance with the *Act*, plus one additional member.

3A. BUDGET COMMITTEE

- 3A.1 The Board establishes a committee named Budget Committee, for the purpose of reviewing the Toronto Police Service's capital, operating, and the Parking Enforcement Unit's budget requests as well as the Board's operating budget request, and make recommendations to the Board;
- 3A.2 The Budget Committee shall be composed of at least three Board Members, to be appointed by resolution for a term of one year.
- 3A.3 The quorum for a meeting of the Budget Committee is two committee members.

3B. HUMAN RESOURCES COMMITTEE

- 3B.1 The Board establishes a committee to be called the Human Resources Committee, for the purpose of reviewing all human resource matters for which the Board is responsible, ensuring that the Board's oversight responsibilities in human resource matters are fulfilled with the utmost diligence and ethical standards;
- 3B.2 The Human Resources Committee shall be composed of at least two Board Members, including the Chair or their delegate, who will each have a term that coincides with the term of the Board Members' tenure with the Board. Additional Board Members may be appointed at the Board's discretion by resolution; and
- 3B.3 A majority (50% +1) of the members of the Human Resources Committee constitutes a quorum of the Committee.

3C. AUDIT AND RISK MANAGEMENT COMMITTEE

3C.1 The Board establishes a committee to be called the Audit and Risk Management Committee.

3C.1.1 The Committee is responsible for exercising Board powers, including reviewing and making final decisions with respect to the following matters. Pursuant to section 42 of the Community Safety and Policing Act, 2019, the Board delegates all of its Board powers to the Audit and Risk Management Committee with respect to the following matters:

- a) Reports from the Chief of Police and/or Board staff on or in response to internal audit (Audit and Quality Assurance) findings.
- b) Reports from the Auditor General of Toronto, Chief of Police and/or Board staff on or in response to audit findings by the Auditor General of Toronto.
- c) Reports from the Chief of Police and/or Board staff on or in response to enterprise risk management matters, including the development and implementation of enterprise risk management frameworks.
- d) Reports from the Chief of Police and/or Board staff on the implementation of the Strategic Plan with a focus on performance indicators.
- e) Annual reports from Board staff and/or the Chief of Police respecting strategic plan implementation that are referred to the Audit and Risk Management Committee by the Board.
- f) Any matter concerning risk management or systemic issues referred to the Audit and Risk Management Committee by the Board.

3C.1.2 The Committee is responsible for reviewing and making recommendations to the Board with respect to the following matters:

- a) Board policies related to audit, quality assurance, and enterprise risk management within the Committee's mandate.

3C.2 The Audit and Risk Management Committee shall be composed of three Board Members, inclusive of a committee chair. The members of the Audit and Risk Management Committee will be the Chair of the Board or their delegate, and two Board members appointed by the Board who serve at the pleasure of the Board. The term of members of the Audit and Risk Management Committee will coincide with the term of the Board Members' tenure on the Board, unless otherwise determined by the Board or unless the appointment is revoked by the Board. The Board shall appoint a chair of the Audit and Risk Management Committee who serves at the pleasure of the Board.

3C.3 Two of the members of the Audit and Risk Management Committee constitute a quorum.

3C.4 The Audit and Risk Management Committee will hold at least two meetings each year or more frequently at the direction of the chair of the Audit and Risk Management Committee.

4. **ADMINISTRATION**

4.1 This by-law may be cited as the *Committees By-law*.

4.2 This By-law will come into force upon the date immediately following the Board meeting at which it is enacted.

5. **EFFECTIVE DATE**

This by-law is hereby enacted by the Toronto Police Service Board on this 23rd day of July 2026.



Chair

Executive Director