



The following *draft* Minutes of the meeting of the Toronto Police Services Board held on August 14, 2014 are subject to adoption at its next regularly scheduled meeting.

The Minutes of the meeting held on July 17, 2014, previously circulated in draft form, were approved by the Toronto Police Services Board at its meeting held on August 14, 2014.

MINUTES OF THE PUBLIC MEETING of the Toronto Police Services Board held on **AUGUST 14, 2014** at 1:30 PM in the Auditorium, 40 College Street, Toronto, Ontario.

PRESENT:

Dr. Alok Mukherjee, Chair
Mr. Michael Del Grande, Councillor & Member
Dr. Dhun Noria, Member
Ms. Frances Nunziata, Councillor & Member
Mr. Andrew Pringle, Member

ABSENT:

Mr. Michael Thompson, Councillor & Vice-Chair
Ms. Marie Moliner, Member

ALSO PRESENT:

Mr. William Blair, Chief of Police
Mr. Todd Orvitz, City of Toronto - Legal Services Division
Ms. Deirdre Williams, Board Administrator

**THIS IS AN EXTRACT FROM THE MINUTES OF THE PUBLIC MEETING OF THE
TORONTO POLICE SERVICES BOARD HELD ON AUGUST 14, 2014**

#P173. INTRODUCTIONS

The following members of the Toronto Police Service were introduced to the Board and congratulated on their recent promotions:

Promoted to the rank of Staff/Detective Sergeant:

Mandeep Mann
Eduardo Wulff

Promoted to the rank of Sergeant:

Robyn Barnett
Jason Bartlett
Marc Beausoleil
Colleen Bowker
Corey Crawford
Marcus Herman
Kevin Kaposy
Gordon Leece
Paul McGovern
Leonard Nicholson
Michael Sabadin
Kristy Smith
James Strachan
Joslyn Watson

**THIS IS AN EXTRACT FROM THE MINUTES OF THE PUBLIC MEETING OF THE
TORONTO POLICE SERVICES BOARD HELD ON AUGUST 14, 2014**

**#P174. VULNERABLE SECTOR SCREENING CHECK FEES – RESPONSE TO
THE CITY EXECUTIVE COMMITTEE – FEES DEFERRED**

The Board was in receipt of the following report August 11, 2014 from William Blair, Chief of Police:

Subject: CITY USER FEE POLICY - VULNERABLE SECTOR SCREENING CHECK FEES – RESPONSE TO THE CITY EXECUTIVE COMMITTEE REFERRAL

Recommendations:

It is recommended that:

- (1) the Board approve deferring the implementation of the new Vulnerable Sector Screening (VSS) check fee structure, for the City of Toronto and all other customer groups, from September 1, 2014 (previously approved by the Board) to January 1, 2015;
- (2) the Board approve deferring charging the City of Toronto for VSS checks, from September 1, 2014 to January 1, 2015; and
- (3) the Board forward this report to the City of Toronto Executive Committee, for approval.

Financial Implications:

The Service's 2015 operating budget request will include both the cost and revenue implications to achieve the two week turn around for the VSS Program.

Background/Purpose:

The Police Services Board (PSB) received correspondence from the City Clerk's Office dated June 16, 2014, in relation to Executive Committee Item 42.28, ***Responding to Requests for Vulnerable Screening Checks to Within a Two week Timeline for Completion – Fees to Be Charged (Ward All)*** . The City Clerk advised that,

“City Council on June 10, 11, 12 and 13, 2014, referred Item EX42.28 back to the Toronto Police Services Board with a request that the Toronto Police Services Board work with the Deputy City Manager and Chief Financial Officer to ensure the Board's user fees are in compliance with the City's User Fee Policy and to report to the August 20, 2014 meeting of the Executive.”

The purpose of this report is to advise the Board of the additional work that has been done between City and Service staff in relation to ensuring the new fee structure is in compliance with the City User fee policy.

Discussion:

Compliance with City User Fees Policy:

In response to the Executive Committee's request, Service Finance and Operations Support staff met with staff from City Finance and the City Manager's Office on July 16, 2014, to discuss the manner in which the Vulnerable Sector Screening Check fees were set.

During that meeting, discussions focused on how the costs of the VSS fees were calculated, including whether the calculations were in line with the City's User Fee policy. Service members advised that the fees were calculated based on full service costs, which includes all direct and indirect costs associated with the program.

It was agreed that subsequent to that meeting, the Service would forward additional information regarding the screening process, the history of the program and the detailed cost calculation, to assist City staff in preparing its response to Executive Committee. This information was forwarded to the City on July 22, 2014.

On August 7, 2014, the Service's Chief Administrative Officer and Director, Finance and Business Management, had the opportunity to further discuss the Executive Committee's request with the City's Director of Financial Planning. During that discussion, it was agreed that City staff would prepare a report to the City Executive Committee, regarding the VSS fees' compliance with the City's user fee policy.

Increased User fees Approved by the Board:

During its meeting of April 10, 2014, the Board approved the following recommendations in relation to a new fee structure (Min. No. PP66/2014 refers – copy attached):

- “(1) the Board approve an increase of 13 permanent positions to the Service's civilian staffing establishment;*
- (2) the Board approve an increase in the fee effective September 1, 2014 for vulnerable sector screenings from \$50.00 to \$65.00 per request for the purposes of employment;*
- (3) the Board approve an increase in the fee effective September 1, 2014 for vulnerable sector screenings from \$15.00 to \$20.00 per request for volunteers;*
- (4) the Board approve a fee for an expedited service for vulnerable sector screenings within 72 hours effective September 1, 2014 at \$110.00 per request for the purpose of employment; and*
- (5) the Board approve a fee for an expedited service for vulnerable sector screenings within 72 hours effective September 1, 2014 at \$65.00 per request for volunteers.”*

At the August 7, 2014 meeting, the City's Director of Financial Planning requested that the Board consider an extension to January 1, 2015 (from September 1, 2014) for charging the City for all VSS applications processed for the City. (Min. No. P43/2014 refers). This extension would allow the City to create the necessary infrastructure and business process to support payment of the required fee.

The new fees will not be implemented until such time the City deems the Service's recommended fees are in compliance with its policy. The new fees were established to offset the cost of additional Records Management positions, so that a reduced turnaround time of two weeks could be achieved and maintained.

The delay in this matter, as a result of the City Executive Committee referral to the Board and required discussions with City staff, also impacts the ability for the Service's Records Management Unit from giving timely notification to customers currently holding MOU's with the Service. Therefore, if the Board agrees to an extension for the City, it is recommended that an extension be granted to all customers, such that the increased fees effective date is deferred from September 1, 2014 (as previously approved by the Board) to January 1, 2015.

Conclusion:

City of Toronto Financial Planning staff has been provided with all required information in order to assess if the new VSS fee structure being recommended by the Service is in compliance with the City User fee policy. City staff will be providing a report to the August 20, 2014 meeting of City's Executive Committee in that regard. In addition, the City has requested that charges to City departments under the new structure be postponed until January 1, 2015 to allow for the establishment of required business processes. The Service supports this request and the Board is also being requested to approve the postponement of the effective date for the fee increase for all customers, to January 1, 2015.

Deputy Chief Mike Federico, Operational Support Command and Tony Veneziano, Chief Administrative Officer, will be in attendance to answer any questions that the Board may have regarding this report.

The Board approved the foregoing report.

Moved by: F. Nunziata

COPY

**THIS IS AN EXTRACT FROM THE MINUTES OF THE PUBLIC MEETING OF THE
TORONTO POLICE SERVICES BOARD HELD ON APRIL 10, 2014**

**#P66. OPTIONS TO IMPROVE THE EFFICIENCY OF RESPONDING TO
REQUESTS FOR VULNERABLE SECTOR SCREENING CHECKS TO
WITHIN A TWO WEEK TIMELINE FOR COMPLETION**

The Board was in receipt of the following report March 27, 2014 from William Blair, Chief of Police:

Subject: **OPTIONS TO IMPROVE THE EFFICIENCY OF RESPONDING TO REQUESTS
FOR VULNERABLE SECTOR SCREENING CHECKS TO WITHIN A TWO
WEEK TIMELINE FOR COMPLETION**

Recommendations:

It is recommended that:

- (1) the Board approve an increase of 13 permanent positions to the Service's civilian staffing establishment;
- (2) the Board approve an increase in the fee effective September 1, 2014 for vulnerable sector screenings from \$50.00 to \$65.00 per request for the purposes of employment;
- (3) the Board approve an increase in the fee effective September 1, 2014 for vulnerable sector screenings from \$15.00 to \$20.00 per request for volunteers;
- (4) the Board approve a fee for an expedited service for vulnerable sector screenings within 72 hours effective September 1, 2014 at \$110.00 per request for the purpose of employment; and
- (5) the Board approve a fee for an expedited service for vulnerable sector screenings within 72 hours effective September 1, 2014 at \$65.00 per request for volunteers.

Financial Implications:

The recommendations contained within this report are expected to have a net zero impact on the operating budget. Based on an implementation date of September 1, 2014, the additional 13 civilian positions will have a cost of \$307,000 in 2014, which will annualize to \$921,000. However, based on the proposed fee changes and anticipated volume, this cost will be fully recovered through increased revenues.

Background/Purpose:

At its meeting on January 16, 2014, the Board passed the following motion:

THAT the Chief provide a report for the March 2014 meeting on options to improve the efficiency of responding to requests for background checks and, in order to ensure that the public is well served, the strategies that will be implemented by the TPS to ensure that a background check is completed within two weeks or a timeline that is possible (Min. No. P14/14 refers).

In addition, the Board requested an update on the current backlog of VSS requests and the feasibility of offering an expedited service for a higher fee.

The following information is provided in response to that request.

Discussion:

Update of VSS Backlog

At its meeting of March 13, 2014, the Chief provided the Board with a report detailing the backlog of 2013 VSS requests totalling 16,947. There was no carry-over of Clearance Letter requests at that time.

The report included an interim solution to clear the backlog through the redeployment of Police Reference Check Program (PRCP) and Record Management Services (RMS) staff to VSS processing.

The redeployment of staff, in addition to the utilization of premium pay (overtime), has reduced the backlog to approximately 4,345 VSS applications (approximately a four week turnaround). However, while effectively reducing the VSS backlog, the PRCP has continued to receive a daily average of 200 new VSS requests in 2014.

As reported in the March 2014 report, the interim solution is not sustainable because the staff redeployment negatively affects other areas of RMS. The Board was advised that currently there are 22 vacancies in RMS and this has severely limited the unit's ability to reassign staff, even temporarily, to the VSS process.

VSS Processing – Two week Timeline

The Board has asked the Service to provide options to achieve a turn-around time of two weeks to complete a VSS check. Records Management Services (RMS) has carefully reviewed its processes and has concluded that with its current staffing levels, the PRCP cannot expedite its VSS processing times.

Consequently, in consultation with Budget and Financial Analysis, RMS has concluded that a two week timeline could be achieved with an increase in staff of 13 permanent civilian members solely dedicated to the VSS process. The associated costs would be recovered through an increase in fees charged to the applicant.

The goal of a two week timeline for VSS applications is based on the assumption that the applicant is not on-file with any federal, provincial or local database.

If the applicant is on-file, it will take longer than two weeks to process depending on the nature of the records found. For example, if the applicant is a possible match on the Pardoned Sex Offender Registry then fingerprints will need to be taken and forwarded to the Royal Canadian Mounted Police (RCMP) for comparison which can take more than 120 days for the results.

RMS determined that it needs 13 additional members based on the average intake of new applications, the average time required to process a new application if applicant is not on-file, the average time to complete an application if the applicant is on file and the average time spent speaking to the applicants on the telephone and responding to their inquiries and questions.

Suggested Increase in VSS Applicant Fees

To cover costs associated with achieving the two week turnaround, an increase in the fees is required. The recommended fee of \$20.00 for volunteers (an increase of \$5.00) and \$65.00 for purposes of employment (an increase of \$15.00) will be sufficient to fully fund the costs associated with the additional 13 civilian positions, including related overhead (e.g. computers, supplies, office space, etc.). The costs of the program will be monitored closely to ensure that the proposed fees continue to be appropriate and any future required fees changes will be brought the Board accordingly.

Expedited Service of VSS Processing for Higher Fee

The Service recommends that an expedited service can be implemented for those applicants who request a quicker turn around and are prepared to pay a premium rate. The turnaround time will be 72 hours, excluding weekends and holidays, if the applicant is not on file. If the applicant is on file, the expedited service cannot be completed within 72 hours, and there will be no refund.

Based on the work required, the Service recommends that the premium fee be fixed at \$45.00. This would mean the cost for an expedited VSS application for employment will be \$110.00 (\$65.00 + \$45.00) and \$65.00 (\$20.00 + \$45.00) for a volunteer.

Conclusion:

A review by RMS, in consultation with the Budget and Financial Analysis section, has concluded that the VSS application could ultimately achieve a two week turnaround with an increase in staff that would be solely dedicated to VSS processing. The review has determined that 13 additional permanent civilian members will ensure that an applicant (who is not on-file) may receive a completed VSS check within two weeks. The associated costs for the additional staff may be recovered through the proposed increase in fees for services provided.

The review has also recommended that an expedited service can be implemented at a premium rate of \$45.00 above the standard fee. As a result, applicants can receive the results of their VSS application within 72 hours providing they are not on-file.

Deputy Chief Mike Federico, Operational Support Command, will be in attendance to answer any questions that the Board may have regarding this report.

The Board was also in receipt of the following report April 9, 2014 from William Blair, Chief of Police:

Subject: SUPPLEMENTARY REPORT - OPTIONS TO IMPROVE THE EFFICIENCY OF RESPONDING TO REQUESTS FOR VULNERABLE SECTOR SCREENING CHECKS TO WITHIN A TWO WEEK TIMELINE FOR COMPLETION – INCREASE IN FEES

Recommendation:

It is recommended that the Board request the City's Executive Committee to approve the increase in fees for vulnerable sector screening checks recommended in the Chief's report on this matter.

Financial Implications:

The increase in fees being recommended by the Service will enable the Service to complete vulnerable sector checks for volunteers and for the purposes of employment within a two week timeframe. There should be no overall impact on the Service's budget as the additional revenue that will be generated through the increase in fees will cover the increased costs required to meet the two week timeline.

Background/Purpose:

At its meeting on April 10, 2014, the Board will consider a report on the increase in fees being recommended by the Service for vulnerable sector screening checks. The purpose of this supplementary report is to advise the Board of the additional approval required for the fee increase.

Discussion:

Prior to September 2011, local boards of the City of Toronto, which includes the Police Services Board, could approve increases to user fees for various services provided without the need for City Council approval. Under the fees and charges portion of the *City of Toronto Act, 2006* (COTA), City Council approval was not required unless the City had passed a by-law requiring such approval and no such by-law was in effect. In September 2011, pursuant to the authority contained in COTA, City Council passed such a by-law. As a result, any new user fee or increase in user fees, including those charged by local boards, requires the approval of City Council.

Conclusion:

If the Board supports the increase in vulnerable sector checks being recommended by the Service, it must request City Council's approval for the increase, through the City's Executive Committee.

Deputy Chief Mike Federico, Operational Support Command, will be in attendance to answer any questions from the Board.

Mr. John Sewell was in attendance and delivered a deputation to the Board about the foregoing matter.

In response to questions by the Board, Chief Blair said that all of the costs associated with the increase of the 13 permanent civilian positions would be fully recovered through the proposed new fee structure for new vulnerable sector screening applications.

Chief Blair also said that the TPS had issued a Request for Information ("RFI") to determine whether there were any opportunities in the private sector to contract out some of the components of the vulnerable sector screening checks. The Board was advised that the TPS had not yet received any responses to the RFI.

Chief Blair assured the Board that the TPS would continue to monitor all of the costs associated with the work required to process the applications in order to ensure that the fees are appropriate and the costs are fully recovered.

The following Motions were presented to the Board:

- 1. THAT the Board receive Mr. Sewell's deputation; and**
- 2. THAT the Board approve the two reports from Chief Blair.**

A request for a recorded vote on the foregoing Motions was submitted in accordance with section 22 of the Board's Procedural By-Law No. 107.

The voting was recorded as follows:

<u>For</u>	<u>Opposed</u>
Chair Mukherjee Vice-Chair Thompson Ms. Moliner Dr. Noria Councillor Del Grande	nil

The foregoing Motions were approved.

Moved by: M. Thompson

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TORONTO POLICE SERVICES BOARD HELD ON AUGUST 14, 2014**

#P175. RESPONSE TO *TORONTO STAR* – EDITORIAL COLUMN

Chair Mukherjee read a statement of behalf of the Board in response to an editorial column that was published in the *Toronto Star* on August 14, 2014. The Board responded to the editorial column due to the number of factual errors that were contained within it and given that the editor's opinions had cast aspersions on the professional character of Chief Blair.

A copy of the editorial column and the Chair's statement are appended to this Minute.

The Board approved the following Motion:

THAT the Chair send a letter on behalf of the Board to the Editor of the *Toronto Star* to correct the inaccuracies contained in the editorial column and to encourage the Editor to contact the Chair or the Chief prior to publishing any future comments about the Chief, to ensure that the information is accurate.

Moved by: D. Noria

> AFTER BILL BLAIR

A chief fully answerable

Toronto will lose a good cop when police Chief Bill Blair's contract runs out next spring. During nearly 10 years in one of the most demanding jobs in policing he proved himself to be a skilled communicator and natural leader who embodied professional integrity, sensitivity to this city's hugely diverse character, and solid management skills. He set a commendably high standard.

Nowhere was that more evident than in Blair's decision to investigate Mayor Rob Ford's unsavory behaviour "without fear or favour," despite efforts by Ford and his family to discredit and vilify the chief. As the Star wrote when the Toronto Police Services Board decided not to renew Blair's contract, he raised the bar during his long and sometimes stormy tenure. He will leave the force stronger than he found it.

While Blair's leadership will be missed, change inevitably offers opportunity. And Ontario Ombudsman André Marin is rightly urging board chair Alok Mukherjee and his colleagues (or whoever sits on the board after the Oct. 27 municipal election) to seize the occasion to bolster civilian oversight of the force by demanding a greater degree of accountability from the new chief than presently is the case.

In vetting candidates the board should write into the job description that the new chief will be held personally accountable to the board for the full range of police activities, both operational and non-operational. The board shouldn't fear being accused of micromanaging, meddling or second-guessing if it questions how police go about their business.

As well, the incoming chief should be required to respond in a credible manner to concerns raised by the province's Special Investigations Unit, which probes officers who are involved in fatalities or serious injuries, or who are accused of sexual assault.

Candidates who find these requirements onerous should be shown the door.

Why focus on these issues? Because two of Blair's notorious shortcomings — his mishandling of the Group of 20 summit in 2011, and his chilly dealings with the SIU — suggested a "disdain for civilian oversight," Marin wrote in these pages on Wednesday. While Blair would no doubt regard that judgment as harsh, civilian oversight did fall woefully short at times during his tenure.

At the G20 the police board failed to challenge "operational" decisions by Blair and his officers that resulted in the mass violation of protesters' rights and the arrest of more than 1,100 people, and unwarranted police violence. It was a dark moment. The board "could have asked more questions, sought more information and exercised more oversight than it did," Mukherjee later conceded, apologizing for the lapses. *Star 740814*

And while former SIU director Ian Scott sent Blair more than 80 letters complaining of breaches of the Police Services Act or lack of co-operation with SIU probes, he did not receive any substantial replies, Marin wrote. The Ontario Provincial Police and other police services have been more responsive and forthcoming. Toronto can do better.

As the Star has noted, Toronto's next police chief will have a lot on her or his plate. That includes managing an operating budget of nearly \$1 billion with an eye to taming rampant costs and squeezing the most out of every dollar. It means standing up to the likes of Rob Ford and his brother. And as former Supreme Court justice Frank Iacobucci urged in a landmark report on police use of force, officers need to respond with more empathy when dealing with people who have a mental illness.

But above all, Toronto's new police chief must pledge full accountability, and be fully answerable to the police board, to oversight agencies and ultimately to the public. The board must demand more than lip-service or grudging acquiescence. Credible civilian scrutiny gives the public confidence that the police are doing a tough job as well as can be expected. It's an asset, not a threat.



Accountability should be top of mind when deciding on a replacement for outgoing police Chief Bill Blair

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Statement by Chair Alok Mukherjee in response to Toronto Star editorial today

I wish to respond to the editorial in today's *Toronto Star* regarding Chief Blair. I believe it is important to correct what the Board views as inaccuracies and misrepresentations contained in this editorial, specifically in respect of the assertion that Chief Blair has not respected civilian oversight.

The editorial quotes Ombudsman Andre Marin's characterization of Chief Blair's refusal to respond to letters from the SIU director as demonstrating a "disdain for civilian oversight."

In fact, the Board has supported and continues to support Chief Blair's position on this issue. The *Police Services Act* clearly sets out the appropriate accountability measures in this context; the Chief is accountable to the Board and not to the director of the SIU. The Toronto Police Service, through Chief Blair, likely reports more fulsomely on SIU matters than any other police service in the province. The Board has taken a great interest in ensuring that all appropriate and pertinent information is made public.

The Chief and the Board are satisfied with the current process in place to deal with these SIU matters as it fulfils legislative responsibilities as set out under the *Police Services Act* and provides appropriate information to the public. Both the Chief and the Board are committed to continuously looking for ways in which to improve this process, in the interest of transparency and accountability.

In addition, in 2011, Mr. Justice Patrick LeSage, in a report to the Attorney General, concluded that the Chief and the Board's interpretation of this matter was correct in law.

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#P176. SELECTION OF A NEW CHIEF OF POLICE

Chair Mukherjee read a statement of behalf of the Board with regard to the announcement that was made on July 30, 2014 advising that Chief Blair's term of office would conclude on April 25, 2015. The Board commended Chief Blair for his long and distinguished policing career with the Toronto Police Service.

During his remarks, Chair Mukherjee also described the selection process for the next chief of police and noted that the search would be comprehensive, transparent, broad in scope, with an international focus, and would include a significant public consultation component.

A copy of Chair Mukherjee's statement is attached to this Minute for information.

Remarks regarding Chief Blair and the selection process for a new chief

August 14, 2014

Chair Alok Mukherjee

As you know, Chief Blair will complete his term of office on April 25, 2015. Chief Blair has had a long and distinguished policing career with the Toronto Police Service and he has served Toronto admirably and tirelessly. He is widely viewed as a champion of community policing and a leader in law enforcement around the world.

Among his many achievements are:

- his continued focus on community mobilization, working *for* and *with* the community to build safer neighbourhoods;
- a marked increase in outreach to and recruitment of people from across Toronto, resulting in a Service that is considerably more representative of the city that it serves;
- establishment of the Human Rights Project Charter - a collaborative initiative between the Service, Board and Ontario Human Rights Commission aimed at developing systemic and public interest remedies to human rights issues;
- taking the lead in overhauling community contacts through the development of PACER – the Police and Community Engagement Review, which ensures that community engagements are handled consistently, transparently, fairly and professionally; and,
- the retention of the Honourable Frank Iacobucci to conduct a wide-ranging review of police interaction with people in crisis, an issue of increasingly growing importance.

There will be an opportunity in the months to come to offer Chief Blair a fitting tribute for his years of dedicated and honourable service to our community. At this time, on behalf of all Torontonians, the Board extends to Chief Blair our sincere gratitude for his outstanding record of public service.

Search for New Chief of Police

A large and complex organization, such as the Toronto Police Service, must renew itself periodically in order to continue to transform itself as new needs and challenges arise. This is normal, and it is a sign of good organizational health when leadership renewal occurs in a planned and orderly manner.

To this end, the Board intends to lay out a timetable for an open, transparent and consultative process to select a successor to Chief Blair. This is one of the most important duties of a police services board under our province's *Police Services Act*, and it is a responsibility that is given solely to the board. It is our Board's view that we should make good use of the time available to us to carry out a thorough and broad-based search so that the Board is not making a rushed decision.

Our Board is committed to sharing the details of the selection process for the next chief of police of Toronto as they are determined. At this time, we can announce that we expect to conduct a **comprehensive** search, one that is **transparent** and one that will be **broad** in scope, including an **international** focus.

The search will include a **significant public consultation component** comprising of thorough consultation with all key stakeholders with an interest in policing. This will include the residents of the City, Service members, our political leaders, community leaders, business leaders and youth.

This will be the first substantive step in the selection process, and it will inform the development of the competencies and attributes of the new chief of police. The Board will ensure that once details of its plans for consultation are confirmed, they are publicized widely.

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**#P177. STATUS UPDATE: COMMUNITY CONTACTS POLICY –
COMMUNITY SATISFACTION SURVEY AND ARTIST(S) IN
RESIDENCE INITIATIVE**

The Board was in receipt of correspondence dated August 05, 2014 from Neil Price, Executive Director, LogicalOutcomes, with regard to the community satisfaction survey. A copy of Mr. Price's correspondence is appended to this Minute for information.

Mr. Price was in attendance and provided the Board with an update on the Community Contacts Policy – Community Satisfaction Survey and the Artist(s) in Residence Initiative.

The Board received Mr. Price's correspondence and his update.

Moved by: F. Nunziata

LogicalOutcomes

August 5, 2014

Chair Alok Mukherjee
Toronto Police Services Board
40 College St., 7th floor
Toronto, ON
M5G 2J3

RE: CAPP Community Satisfaction Survey and Artist(s) in Residence Update

Dear Dr. Mukherjee,

Since my last update at the 17 July TPSB meeting, CAPP held its first Community Advisory Committee meeting on 23 July. As you know, the purpose of the committee is to support, guide and inform the Community Assessment of Police Practices' (CAPP) participatory action research agenda and activities. The meeting was productive and elicited important perspectives from the community. For instance, several committee members raised concerns with respect to research ethics and the engagement of community members in an initiative focused on policing. The view was that such initiatives have historically presented significant risks (real or perceived) to community members who, through their participation with projects like CAPP, may be viewed as being "anti-police" on the one hand, or partial to or in cahoots with the police on the other. In response to these concerns, the CAPP research team has taken immediate steps in addressing our research ethics through the development of a risk assessment and ethics framework. Key steps taken include:

- Drafted and categorized key risks to community participants and developed a corresponding mitigation strategy
- Temporarily suspended data collection activities until research ethics framework is resolved
- Initiated application for ethics review through the Community Research Ethics Office <http://www.communityresearchethics.com/background/>
- Consulted with external ethics reviewers including members of the Morris Justice Project in NYC

On 31 July, CAPP held its first community forum at Driftwood Community Centre. The forum was well-attended and successfully engaged a diverse range of community stakeholders. While there were not as many youth in attendance as we would have liked, we did interact with service providers and community members who have volunteered to connect youth to CAPP's work over the next month and beyond. We received feedback and questions from community

participants on issues ranging from the inclusivity of our research plans to the dissemination of research findings. The community forum presented a useful opportunity to inform our research and to shape potential survey questions.

CAPP's youth researcher capacity building efforts are in full swing. We will be holding two (paid) youth researcher training sessions on Thursday (Aug 7th) and Monday (Aug 11th). The training sessions will focus on preparing youth for survey canvassing through instruction on research ethics, community engagement and data collection. In addition to canvassing, we will be using other strategies to distribute the survey. These include making the survey available on CAPP's website (www.capptoronto.ca) and via phone, and we're also in the process of setting up survey access points at community organizations and local businesses across 31 Division where residents can access and complete a survey. Starting on Wednesday, 13 August CAPP youth researchers will begin canvassing high traffic areas in various locations across 31 Division.

CAPP Artist-in-Residence Initiative:

We have taken initial steps to engage community artists who will capture, interpret and visualize CAPP's research findings. We have received recommendations for community artists from the Art Gallery of York University and the Toronto Arts Council.

On the whole, we are satisfied with the response CAPP has received from community stakeholders thus far, and we look forward to distributing the survey and engaging directly with residents of 31 Division in the coming days and weeks.

Regards,

Neil Price, Executive Director
LogicalOutcomes Canada
100 Wells St.
Toronto, ON
M5R 1P3
1-647-478-5634 ext. 105
neil@logicaloutcomes.net

**THIS IS AN EXTRACT FROM THE MINUTES OF THE PUBLIC MEETING OF THE
TORONTO POLICE SERVICES BOARD HELD ON AUGUST 14, 2014**

**#P178. STATUS UPDATE: REVIEW OF THE SPECIAL CONSTABLE
AGREEMENTS BETWEEN THE BOARD AND THE UNIVERSITY OF
TORONTO AND THE TORONTO COMMUNITY HOUSING
CORPORATION**

The Board was in receipt of the following report July 11, 2014 from William Blair, Chief of Police:

Subject: STATUS UPDATE: REVIEW OF THE SPECIAL CONSTABLE
AGREEMENTS BETWEEN THE BOARD AND THE UNIVERSITY OF
TORONTO AND THE TORONTO COMMUNITY HOUSING
CORPORATION

Recommendation:

It is recommended that the Board receive this report.

Financial Implications:

There are no financial implications relating to the recommendation contained within this report.

Background/Purpose:

The purpose of this report is to provide the Board with the status update on the review of the special constable Agreements.

Discussion:

At its meeting of August 17, 2011, the Toronto Police Services Board (Board) received a presentation on the role and responsibilities performed by special constables at the University of Toronto (U of T) and the Toronto Community Housing Corporation (TCHC).

The Board passed the following motion at the conclusion of the presentation:

“That the Chief of Police conduct a review of the Memorandums of Agreement between the Board, the University of Toronto and the Toronto Community Housing Corporation with regard to their special constables programs and that the review specifically look at the training mechanisms to determine whether or not there is standardization in training and indicate if a special constable appointment is required compared to employing a security officer instead”.
(Min. No. P205/11 refers).

A working group was formed to conduct this review. At its meeting on October 12, 2012, the Board received a report on the progress of the working group regarding its review of the special constable Agreements between the U of T and the TCHC (Min. No. P243/12 refers).

Toward the end of this review process, the Toronto Transit Commission (TTC) initiated discussions with the Board to revive the TTC Special Constables program. The Board directed the Chief to enter into discussions with TTC with the intent of developing a new agreement.

Toronto Police Service (TPS) and the TTC entered into a lengthy process with subject matter experts from TPS Legal, City of Toronto Legal and TTC Legal to prepare an agreement that, going forward would provide a framework for agreements with the other special constable agencies. The final product of this group was also provided to the Ministry of Community Safety and Correctional Services for their comments. This agreement was signed by TTC and the Board.

At its meeting on April 10, 2014, the Board approved the following motion;

“THAT the Board request the Chief to review the existing special constables’ agreements in order to bring them in line with the template that was developed for the new agreement with the TTC” (Min. No. P75/14 refers).

In order to facilitate the Board’s aforementioned motion, the TPS is presently drafting new Agreements between the Board and the U of T and the TCHC. The intention is for these agreements to be crafted using the template of the TTC agreement.

The U of T and the TCHC have been provided with a copy of the signed Agreement between the Board and the TTC and have been encouraged to review it in preparation for discussions relating to the implementation of a comparable Agreement between the Board and each respective agency.

Conclusion:

The Service will provide the Board with a final report upon the conclusion of the development of the new Agreements.

Deputy Chief Mark Saunders, Specialized Operations Command, will be in attendance to answer any questions the Board may have concerning this report.

The Board received the foregoing report.

Moved by: F. Nunziata

**THIS IS AN EXTRACT FROM THE MINUTES OF THE PUBLIC MEETING OF THE
TORONTO POLICE SERVICES BOARD HELD ON AUGUST 14, 2014**

**#P179. VENDOR OF RECORD FOR FACILITY SECURITY SYSTEM
PURCHASES – ADDITIONAL INFORMATION**

The Board was in receipt of the following report July 29, 2014 from William Blair, Chief of Police:

Subject: VENDOR OF RECORD FOR FACILITY SECURITY SYSTEM PURCHASES
– ADDITIONAL INFORMATION

Recommendation:

It is recommended that the Board receive this report.

Financial Implications:

Equipment lifecycle requirements for the Toronto Police Service's (Service) facilities security system are budgeted within the Service's current approved Capital Program. In addition to on-going maintenance and costs that would be budgeted and approved on a project by project basis, costs for the lifecycle replacement of the equipment will also be incurred during the period from 2014 to 2018. The cost for the replacement of facility security system equipment over this five-year period is approximately \$2.5 Million (M). The annual estimates range from \$450,000 to \$635,000, and are specifically included in the reserve funded portion of the Service's approved capital program.

Background/Purpose:

At its meeting of April 25, 2013, the Board approved Johnson Controls Canada LP (JCC) as the Vendor of Record (VOR) for the provision of equipment, design and installation services for facility security requirements for a period of five years commencing July 1, 2013 to June 30, 2018. The Board also approved JCC to provide maintenance for the Service's facility security systems for the same five-year period, at a total cost of \$1.2M (Min. No. P109/13 refers).

The Financial Implications section in the April 2013 report indicated that, "*security design, equipment requirements and installation services are budgeted and approved on a project by project basis within the Toronto Police Service's (Service) Capital Program.*"

However, the requirement to replace equipment on a lifecycle basis at a cost of approximately \$2.5M over the five-year period was not specifically referenced in the Financial Implications section nor the body of the report.

Discussion:

In 2013, the Service conducted a competitive process to establish a VOR for the provision of facility security systems design, equipment, installation services and maintenance.

Johnson Controls Canada was the successful proponent and, was approved by the Board, at its April 2013 meeting, as the vendor of record for 5 years commencing July 1, 2013 to June 30, 2018. In addition to approving JCC as the VOR for security systems equipment, the Board also approved JCC to provide regular maintenance for the security systems for the 5 year period. While JCC was approved as the VOR for systems security equipment required, including lifecycle replacement, the report did not specifically reference the lifecycle replacement component and associated cost estimate of approximately \$2.5M over the five years of the contract with JCC.

The purpose of this report is to make the Board aware of that requirement and cost, which is included in the Service's approved capital program.

Conclusion:

The replacement of facility security equipment is critical to the continued protection of Service members, buildings, equipment and information.

On April 25, 2013, the Board approved JCC as the vendor of record for a five year period ending June 30, 2018.

This report to the August 2014 meeting of Board, is provided so that the Board is aware of all components that would be covered by the VOR agreement, including the lifecycle replacement of security system equipment which was not specifically referenced in the April 2013 report.

Mr. Tony Veneziano, Chief Administrative Officer, Corporate Services Command will be in attendance to answer any questions from the Board.

The Board received the foregoing report.

Moved by: D. Noria

**THIS IS AN EXTRACT FROM THE MINUTES OF THE PUBLIC MEETING OF THE
TORONTO POLICE SERVICES BOARD HELD ON AUGUST 14, 2014**

**#P180. QUARTERLY REPORT: OCCUPATIONAL HEALTH AND SAFETY
UPDATE: APRIL TO JUNE 2014**

The Board was in receipt of the following report July 28, 2014 from William Blair, Chief of Police:

Subject: QUARTERLY REPORT: OCCUPATIONAL HEALTH AND SAFETY
UPDATE: APRIL 1, 2014 TO JUNE 30, 2014

Recommendation:

It is recommended that the Board receive this report.

Financial Implications:

There are no financial implications relating to the recommendation contained within this report.

Background/Purpose:

At its meeting on January 24, 2005, the Board received an update on occupational health and safety matters relating to the Service (Min. No. C9/05 refers). Following consideration of the report, the Board requested the Chief of Police to provide quarterly updates on matters relating to occupational health and safety. The Board, at its meeting on August 21, 2008, further requested public quarterly reports for occupational health and safety matters (Min. No. C224/08 refers).

Discussion:

Accident and Injury Statistics:

From April 1, 2014 to June 30, 2014, 210 members reported that they were involved in 223 workplace accidents/incidents resulting in lost time from work or health care which was provided by a medical professional. These incidents were reported as claims to the Workplace Safety and Insurance Board (WSIB). During this same period, 32 of the incidents were recurrences of previously approved WSIB claims that were reported. Recurrences can include, but are not limited to: on-going treatment, re-injury, and medical follow-ups ranging from specialist appointments to surgery.

A workplace incident may have several attributes and can be reported in more than one category. For example, an officer can be assaulted and sustain a laceration injury at the same time. Each attribute would be reported. For this reporting period, the workplace or work-related accidents/incidents were categorized according to the following attributes:

- Struck/Caught/ Contact
- Overexertion
- Repetition
- Fire/Explosion
- Harmful Substances /Environmental
- Assaults
- Slip/Trip/Fall
- Motor Vehicle Incident
- Bicycle Incident
- Motorcycle Incident
- Emotional/Psychological
- Animal Incident
- Training/Simulation Incident

As a Schedule 2 Employer, the Toronto Police Service paid \$53,011 in health care costs for civilian members and \$142,666 in health care costs for uniform members during the second quarter of 2014.

Critical Injuries:

The employer has the duty to report, but not adjudicate, the seriousness of injuries and pursuant to *Section 51* of the *Occupational Health and Safety Act (OHSA)* and *Regulation 834*, and must provide notice to the Ministry of Labour (MOL) of all critical injuries which occur in the workplace.

For the second quarterly report for 2014, there were two Critical Injury Incidents reported to the MOL. The incidents were confirmed by the MOL to be Critical Injury Incidents which resulted from a cause in the workplace as defined in *Regulation 834*.

Communicable Diseases:

As part of the Communicable Disease Exposure Surveillance Program, members of the Occupational Health and Safety Unit (OHS) reviewed reported exposures during the months indicated. The majority of these reports did not result in claim submissions to WSIB. However, there is an obligation to ensure the surveillance program maintains its administrative requirements and that a communication is sent to members of the Service from a qualified designated officer of the Medical Advisory Services team.

MEMBER EXPOSURE TO COMMUNICABLE DISEASES

Reported Exposures	April	May	June	Q2 Total
1. Hepatitis A, B, & C & HIV	10	0	4	14
2. Influenza	0	0	0	0
3. Tuberculosis (TB)	1	2	2	5
4. Meningitis (All)	0	3	0	3
5. Lice and Scabies	2	4	0	6
6. Other*	51	30	25	106
Total	64	39	31	134

* The “other” category can include, but is not limited to exposures to:

- infectious diseases not specified above including smallpox, severe acute respiratory syndrome (SARS), rubella and measles;
- respiratory condition/irritations;
- bites (human, animal or insect);
- varicella (chickenpox);
- Methicillin-Resistant Staphylococcus Aureus (MRSA), also known as multidrug-resistant bacteria); and,
- bodily fluids (blood, spit, vomit, etc.).

As a result of a determination made at the Central Joint Health and Safety Committee meeting on March 29, 2010, OHS monitors incidents where members report exposure to bed bugs. There were 13 reported exposures to bed bugs in the second quarter.

Medical Advisory Services:

The statistics provided below are limited to a consideration of non-occupational cases. By definition, short-term disabilities refer to members who are off work for greater than fourteen days, but less than six months. Long-term disabilities refer to members who have been off work for greater than six months.

An examination of disability distribution amongst Service members revealed the following:

MEMBER DISABILITIES: NON-OCCUPATIONAL

Disability	April	May	June
Short-Term	70	71	63
Long-Term - LTD	4	4	4
Long-Term - CSLB	69	67	66
Total Disability per Month	143	142	133

Workplace Violence and Harassment:

Bill 168, the Occupational Health and Safety Amendment Act (Violence and Harassment in the Workplace) 2009, came into force on June 15, 2010. As a result of this amendment, the *OHS*A now includes definitions of workplace violence and workplace harassment and *Part III.0.1* refers specifically to Violence and Harassment.

In the second quarter of 2014, there were four documented complaints which have been categorized by Professional Standards as having the potential to meet the criteria of workplace harassment as defined in the *OHS*A. One complaint was withdrawn and three are under investigation.

Other Occupational Health and Safety Matters:

A member of the Occupational Health & Safety unit attended the National Forum for Law Enforcement Occupational Safety and Health in Victoria, British Columbia on June 18-20, 2014. The theme for the conference was “Building Resilience” and guest speakers addressed topics including stress and trauma in policing, fatigue, and psychological resilience.

Currently, the Service has 420 certified health and safety members comprised of 257 worker representatives and 163 management representatives. For administrative purposes, uniform management representatives consist of members at the rank of Staff/Detective Sergeant and above.

A Basic Certification & Sector Specific certification course was held at the Toronto Police College from April 7-11, 2014. Three management representatives and nine worker representatives attended.

Ministry of Labour Orders, Charges & Issues:

There were no Ministry of Labour orders, charges or issues during the second quarter of 2014.

Conclusion:

In summary, this report updates the Board on matters relating to occupational health and safety issues for the second quarter in 2014.

The next quarterly report for the period of July 1, 2014 to September 30, 2014, will be submitted to the Board for its meeting in November 2014.

Mr. Tony Veneziano, Chief Administrative Officer, Corporate Services Command, will be in attendance to answer any questions that the Board may have regarding this report.

The Board referred to the chart entitled *Member Exposure to Communicable Diseases* and inquired as to the reason for the number of 10 reported exposures to “Hepatitis A, B & C and HIV” in the month of April given that it is significantly higher than the 0 and 4 cases of reported exposures in the months of May and June, respectively.

Ms. Marissa Cornacchia, Assistant Manager, Occupational Health and Safety, advised the Board that the higher number of reported exposures that occurred in the month of April may be attributed to greater contact with individuals who voluntarily disclosed that they have one of those communicable diseases or as a result of information that was later provided to the TPS by hospital staff.

The Board received the foregoing report.

Moved by: D. Noria

**THIS IS AN EXTRACT FROM THE MINUTES OF THE PUBLIC MEETING OF THE
TORONTO POLICE SERVICES BOARD HELD ON AUGUST 14, 2014**

**#P181. QUARTERLY REPORT: TORONTO POLICE SERVICES BOARD
SPECIAL FUND UNAUDITED STATEMENT: APRIL TO JUNE 2014**

The Board was in receipt of the following report July 25, 2014 from Alok Mukherjee, Chair:

Subject: QUARTERLY REPORT: TORONTO POLICE SERVICES BOARD SPECIAL
FUND UNAUDITED STATEMENT: APRIL TO JUNE 2014

Recommendation:

It is recommended that the Board receive the report on the Toronto Police Services Board's Special Fund un-audited statement for information.

Financial Implications:

There are no financial implications relating to the recommendation contained within this report.

Background/Purpose:

As required by the Toronto Police Services Board (TPSB) Special Fund policy (Board Minute #P292/10) expenditures for the Special Fund shall be reported to the Board on a quarterly basis. This report is provided in accordance with such directive. The TPSB remains committed to promoting transparency and accountability in the area of finance.

Discussion:

Enclosed is the un-audited statement of receipts and disbursements with respect to the Toronto Police Services Board's Special Fund for the period April 1 to June 30, 2014.

As at June 30, 2014, the balance in the Special Fund was \$1,632,994. During the second quarter, the Special Fund recorded receipts of \$25,393 and disbursements of \$186,505. There has been a net decrease of \$159,417 against the December 31, 2013 fund balance of \$1,792,411.

Auction proceeds have been estimated from January to June 2014 as the actual deposits have not yet been made.

For this quarter, the Board approved and disbursed the following sponsorships:

- LGBT Law Enforce. & Criminal Justice \$110,000
- CPLC Consultative Group \$29,000
- Caribbean Carnival Kick Off \$10,000

- United Way Campaign \$10,000
- National Aboriginal Day \$5,000
- Toronto Regional Board of Trade \$4,000
- OHS Awareness Day \$2,000
- Volunteer Appreciation Night \$2,000
- National Victims of Crime Awareness \$500

The following unused funds were returned:

- Volunteer Appreciation Night \$303
- Black History Month \$232

In addition, the Board approved and disbursed the following:

- OAPSB Conference \$7,500
- Recognition of Community Members \$4,046
- Recognition of Service Members \$2,262
- Toronto Regional Board of Trade \$632

Conclusion:

As required by Toronto Police Services Board Special Fund policy, it is recommended that the Board receive the attached report.

The Board received the foregoing report.

Moved by: A. Pringle

THE TORONTO POLICE SERVICES BOARD SPECIAL FUND
2014 FIRST QUARTER RESULTS WITH INITIAL PROJECTIONS

PARTICULARS	2014					2013	COMMENTS RELATING TO THIS QUARTER	
	INITIAL PROJ.	JAN 01 TO MAR 31/14	APR 01 TO JUN 30/14	JUL 01 TO SEPT 30/14	OCT 01 TO DEC 31/14	JAN 01 TO DEC 31/13 ACTUAL		
BALANCE FORWARD	1,792,411	1,792,411	1,794,106	1,632,994	1,632,994	1,792,411	1,276,127	
REVENUE								
PROCEEDS FROM AUCTIONS	282,000	70,500	45,000			115,500	282,450	Auction proceeds for the first quarter are based on estimates. Overhead is at 27% of the proceeds.
LESS OVERHEAD COST	(76,140)	(19,035)	(12,150)			(31,185)	(100,183)	
UNCLAIMED MONEY	330,000	7,413	0			7,413	686,633	
LESS RETURN OF UNCLAIMED MONEY	(42,000)	(133)	(28,973)			(29,105)	(33,399)	
INTEREST	8,000	2,400	3,378			5,778	12,349	Interest income is based on the average monthly bank balance.
LESS BANK SERVICE CHARGES	(2,000)	(390)	(75)			(465)	(1,135)	
OTHERS	8,000	7,642	18,213			25,855	16,141	
TOTAL REVENUE	507,860	68,397	25,393	0	0	93,790	862,856	
BALANCE FORWARD BEFORE EXPENSES	2,300,271	1,860,808	1,819,499	1,632,994	1,632,994	1,886,201	2,138,983	
DISBURSEMENTS								
POLICE COMMUNITY INITIATIVES								
SERVICE								
CPLC & COMM. OUTREACH ASSISTANCE	29,000	0	29,000			29,000	29,453	CPLC Consultative Group
UNITED WAY	10,000	0	10,000			10,000	10,000	
OTHER	0	0	0			0	0	
COMMUNITY								
VICTIM SERVICES PROGRAM	25,000	25,000	0			25,000	29,000	
VARIOUS ORGANIZATIONS	270,000	30,000	133,500			163,500	102,400	LGBT Law Enforce. & Criminal Justice, Caribbean Carnival
FUNDS RETURNED - SPONSORSHIPS	(4,500)	0	0				(21,467)	
VOLUNTEER APPRECIATION NIGHT		0	(303)			(303)		
BLACK HISTORY MONTH		0	(232)			(232)		
TPAAA ASSISTANCE	30,000	0	0			0	29,700	
RECOGNITION OF SERVICE MEMBERS								
AWARDS	89,000	9,000	722			9,722	58,621	Police Officer of The Year Award, Custom Art Concepts Award
CATERING	15,000	2,730	1,540			4,270	13,794	
RECOGNITION OF COMMUNITY MEMBERS								
AWARDS	11,500	0	2,267			2,267	4,445	
CATERING	4,000	0	1,779			1,779	3,430	
RECOGNITION OF BOARD MEMBERS								
AWARDS	1,000	0	0			0	110	
CATERING	3,000	(29)	0			(29)	572	
CONFERENCES								
COMM. POLICE LIAISON COMMITTEES	8,500	0	0			0	6,296	
ONT. ASSO. OF POLICE SERVICES BOARD	7,500	0	7,500			7,500	7,500	
CON ASSO. OF POLICE SERVICES BOARD	10,000	0	0			0	0	
DONATIONS - IN MEMORIAM	800	0	100			100	1,002	
TPSB/TPA RETIREMENT DINNER	10,500	0	0			0	8,596	
DINNER TICKETS	200	0	632			632	0	
PROFESSIONAL FEES	75,000	0	0			0	0	
INTERNAL CONTROL REVIEW FEE	6,920	0	0			0	6,584	
OTHER EXPENSES		0	0			0	56,537	
TOTAL DISBURSEMENTS	602,420	66,702	186,505	0	0	253,207	346,572	
SPECIAL FUND BALANCE	1,697,851	1,794,106	1,632,994	1,632,994	1,632,994	1,632,994	1,792,411	

**THIS IS AN EXTRACT FROM THE MINUTES OF THE PUBLIC MEETING OF THE
TORONTO POLICE SERVICES BOARD HELD ON AUGUST 14, 2014**

**#P182. ANNUAL REPORT: TORONTO POLICE SERVICES BOARD SPECIAL
FUND – 2013 SPECIFIED PROCEDURES REPORT**

The Board was in receipt of the following report July 31, 2014 from Alok Mukherjee, Chair:

Subject: TORONTO POLICE SERVICES BOARD SPECIAL FUND – ANNUAL
SPECIFIED PROCEDURES REPORT FOR THE YEAR ENDED DECEMBER
31, 2013

Recommendation:

It is recommended that the Board receive the annual Specified Procedures Report, performed by Price Waterhouse Coopers LLP.

Financial Implications:

There are no financial implications associated with the recommendation contained in this report.

Background/Purpose:

Attached is the Specified Procedures Report which provides results of the audit of the Police Services Board Special Fund, for the year ended December 31, 2013. The audit is performed by independent external auditors, to assist the Board in evaluating the application and disbursement procedures and processes related to the Special Fund.

It was determined that an audit that assesses the Special Fund procedures and processes is a more useful approach, as it tests the degree to which the Board is adhering to its policy governing the Special Fund.

The 2013 audit included a review of Special Fund disbursements, bank statements, bank deposits, disbursements that are an exception to the policy, account balance, recording keeping, signatories, etc. The audit revealed that the Board is in compliance with the administrative processes as outlined in the Board Special Fund Policy.

A copy of the auditor's findings is attached to this report.

Conclusion:

Therefore, it is recommended that the Board receive the annual Specified Procedures Report, performed by Price Waterhouse Coopers LLP.

The Board received the foregoing report.

Moved by: A. Pringle



July 31, 2014

To the Toronto Police Services Board:

We have performed the procedures agreed with you and enumerated in Appendix 1 to this report with respect to the Toronto Police Services Board Special Fund (TPSB Special Fund).

The procedures were performed solely to assist you in evaluating the application and disbursement procedures and processes related to the TPSB Special Fund for the year ended December 31, 2013.

As a result of applying the procedures detailed in Appendix 1, we set out our findings in our report attached as Appendix 2.

Because the above procedures do not constitute an audit of the account balances or transactional activity within the TPSB Special Fund as at and for the year ended December 31, 2013, we express no opinion on these account balances as at December 31, 2013 or the transactional activity for the year ended December 31, 2013. Had we performed additional procedures or had we performed an audit of the account balances and transactional activity of the TPSB Special Fund, other matters might have come to our attention that would have been reported to you.

This report has been prepared solely for the use of the Toronto Police Services Board, and should not be used by anyone other than this specified party. Any use that a third party makes of this report, or any reliance or decisions made based on it, are the responsibility of such third party. We accept no responsibility for any loss or damages suffered by any third party as a result of decisions made or actions taken based on this report.

PricewaterhouseCoopers LLP

Chartered Professional Accountants, Licensed Public Accountant



Appendix 1: Specified Procedures

Application and disbursement procedures

Haphazardly select 25% of the number of annual disbursements (cheques) from the Toronto Police Services Board Special Fund (TPSB Special Fund) general ledger and:

1. Ensure that Board approval has been obtained for the disbursement
2. Ensure that the cheque amount agrees to the approved amount, and that such amount is recorded in the TPSB Special Fund general ledger (book of accounts)
3. Ensure that a Board report which includes an overview of the funding proposal is submitted to the Board for approval in accordance with the TPSB Special Fund Policy
4. Ensure that the cheque is signed by the appropriate signatories in accordance with the TPSB Special Fund approval guidelines and policies

General procedures

5. Haphazardly select ten disbursements from the TPSB Special Fund and ensure that the funding is provided prior to the date of the event/activity, as specified in the funding application
6. Haphazardly select six bank statements and ensure that the account balance does not fall below \$150,000 during the period covered by the statement, as set out in the TPSB Special Fund Policy
7. Request the Board office to provide a listing of disbursements which were exceptions to the policy, and ensure that the Board approved the disbursement despite the exception by reference to the Board minutes
8. Haphazardly select ten deposits within the bank statements and ensure that they are from authorized revenue sources as allowed by the Police Services Act



Appendix 2: Findings

1.-4. We haphazardly selected 21 disbursements from the TPSB Special Fund bank statements for testing, itemized below, for the year ended December 31, 2013, representing 25% of the total number of annual disbursements for the year ended December 31, 2013.

For each disbursement selected, we completed procedures 1 through to 4 and have noted no exceptions.

Disbursements (cheque numbers)						
822	825	821	839	835	834	836
838	846	847	859	860	878	884
886	892	898	903	907	908	910

5. We haphazardly selected ten disbursements, itemized below, from the TPSB Special Fund bank statements and ensured that the funding was provided prior to the date of the event/activity, as specified in the funding application.

For each disbursement selected, we have noted no exceptions.

Disbursements (cheque numbers)				
822	839	835	834	836
859	860	878	884	903

6. We haphazardly selected six bank statements of the TPSB Special Fund, itemized below, and ensured that the account balance did not fall below \$150,000 during the period covered by the statement, as set out in the TPSB Special Fund Policy.

We have noted no exceptions as a result of completing this procedure.

Monthly Bank statements		
February, 2013	April, 2013	June, 2013
September, 2013	November, 2013	December, 2013



7. Based on enquiry of Joanne Campbell (Executive Director, Toronto Police Services Board), there was one exception to the policy, itemized below, during the year ended December 31, 2013. We have reviewed the minutes to the Board meeting outlining the exception. No issues noted as a result of completing this procedure. No further exceptions to report.

Exceptions to the Policy	
Description	Board minutes reviewed
Cost related to the co-hosting of a reception for participants of the OAPSB Annual Spring Conference scheduled for May 30 - June 1, 2013. The above is an exception as it does not fall into one of the five approved categories according to the Toronto Police Services Board Special Fund policies.	BMP117/13

8. We haphazardly selected ten deposits to the TPSB Special Fund, itemized below, and ensured that they were from authorized revenue sources as allowed by the Police Services Act.

We have no exceptions to report as a result of completing this procedure.

Deposit Date	Revenue Source
January 30, 2013	Unclaimed Cash
March 27, 2013	Police Auction Proceeds
March 27, 2013	Police Auction Proceeds
April 19, 2013	Unclaimed Cash
May 3, 2013	Police Auction Proceeds
July 17, 2013	Police Auction Proceeds
August 13, 2013	Police Auction Proceeds



Deposit Date	Revenue Source
September 28, 2013	Unclaimed Cash
October 21, 2013	Unclaimed Cash
November 19, 2013	Unclaimed Cash

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TORONTO POLICE SERVICES BOARD HELD ON AUGUST 14, 2014**

**#P183. RATIFICATION OF A BOARD DECISION: DRAFT POLICE/SCHOOL
PROTOCOL**

The Board was in receipt of the following report July 31, 2014 from Alok Mukherjee, Chair:

Subject: RATIFICATION OF A BOARD DECISION: DRAFT POLICE/SCHOOL
PROTOCOL

Recommendation:

It is recommended that the Board ratify the decision made by a quorum of the Board on July 31, 2014, that the Board formally request that the Police/School Protocol be amended to include a provision to address Board/Chief reporting relationship.

Financial Implications:

There are no financial implications related to the recommendations contained in this report.

Background/Purpose:

The Ministry of Education and the Ministry of Community Safety and Correctional Services (the Ministry) require that school boards and police services establish and follow a protocol for the investigation of school-related occurrences.

The Ministry has developed a new draft Police/School Protocol which outlines the common principles upon which all local protocols should be based, and the key elements such protocols must include. It recognizes that, although the distinct environments in which school boards operate and the varied resources available to them challenge the development of identical protocols across the province, certain obligations and procedures are required by provincial and federal legislation (e.g., the *Education Act*, the *Child and Family Services Act*, the *Criminal Code*, the *Youth Criminal Justice Act*, the *Canadian Charter of Rights and Freedoms*, and the *Ontario Human Rights Code*) and by case law.

I have attached a copy of the introduction and purpose sections of the draft Police/School Protocol. However, a copy of the complete document was previously circulated to Board members and is on file in the Board office.

Discussion:

As a member of the Future of Provincial Policing Advisory Committee (FPAC), I have been asked to provide feedback on the draft protocol. Since FPAC's deadline for receiving feedback

was prior to the Board's August 14, 2014 meeting, an email was circulated to Board members seeking informal endorsement, subject to formal ratification at the Board's August 14th meeting.

One of the issues I have raised strongly with FPAC, and was raised in my correspondence to Board Members, is the absence of any reference to Police Services Boards in the protocol. Given that school and youth safety is or can be a Business Plan priority, and the protocol is very much a method to address the issue of safety, lack of Board input creates a gap. Without a connection being made to the Board's responsibility, and given that the protocol has implications in terms of policy, resources, accountability etc., the absence of Board input is concerning.

As FPAC has now asked for Board input, I believe it would be valuable that the Board formally request that the protocol be amended to include a Board/Chief reporting relationship, similar to the one between the Director of Education and the school board. This would ensure that once a protocol has been negotiated, the Chief will inform the Board.

Conclusion:

Therefore, it is recommended that the Board ratify the decision made by a quorum of the Board on July 31, 2014, that the Board formally request that the Police/School Protocol be amended to include a provision to address Board/Chief reporting relationship.

The Board approved the foregoing report.

Moved by: A. Pringle

Introduction

It is the policy direction of the Ministry of Education and the Ministry of Community Safety and Correctional Services that school boards¹ and police services establish and follow a protocol for the investigation of school-related occurrences.

This document has been prepared for the following reasons:

- to ensure a consistent approach in the local protocols developed by school boards and police services across the province;
- to promote dialogue and the establishment of effective relationships between schools and police based on cooperation and shared understandings;
- to address unique factors and/or considerations that may affect individual jurisdictions, and negotiate service-delivery arrangements accordingly.

This document outlines the common principles upon which all local protocols should be based, and the key elements such protocols must include. It recognizes that, although the distinct environments in which school boards operate and the varied resources available to them challenge the development of identical protocols across the province, certain obligations and procedures are required by provincial and federal legislation

(e.g., the *Education Act*, the *Child and Family Services Act*, the *Criminal Code*, the *Youth Criminal Justice Act*, the *Canadian Charter of Rights and Freedoms*, and the *Ontario Human Rights Code*) and by case law.

It is important for schools and police to respect the human rights of students under the *Ontario Human Rights Code* (the *Code*) in the context of this document. For more information, see www.ohrc.on.ca.

Note to readers: A glossary of terms is provided in Appendix A of this document. An asterisk following an italicized word or phrase at its first use in the text of the document signals that a definition of that word or phrase is provided in the glossary.

¹ 1. The term *school board* is used in this document to refer to district school boards and school authorities.

Purpose of This Document

Ontarians believe that schools must be safe, inclusive, and equitable places for learning and teaching. A safe, inclusive, and equitable school environment fosters and supports learning and the ongoing development of respect, responsibility, civility, and other positive behaviours and characteristics.

At the root of effective school-police partnerships is a common understanding of each partner's roles and responsibilities, as well as agreed-upon procedures and clearly delineated decision-making authority. Providing the best possible education for students in a safe school community is a shared responsibility, which requires a commitment to collaboration, cooperation, and effective communication.

Making our schools safer requires a comprehensive strategy that includes the following elements:

- opportunities for **all** staff to acquire the knowledge, skills, and attitudes necessary to maintain a school environment in which conflict and differences can be addressed in a manner characterized by respect and civility;
- implementation of strategies for the prevention of violent and/or antisocial behaviour, and use of intervention and supports for those who are at risk of, or have already engaged in, violent or antisocial behaviour;
- an understanding of, and commitment to, human rights principles; and
- an effective and timely response to incidents when they occur – one that respects the rights of victims and witnesses, as well as those of the alleged perpetrators.

Police play a vital role in supporting and enhancing the efforts of schools and their communities to be safe places in which to learn and to work. In addition to responding to and investigating school-related incidents, police are essential partners in the prevention of crime and violence.

It is the policy direction of the Ministry of Education and the Ministry of Community Safety and Correctional Services that school boards and police services work together to develop police/school board protocols so that both partners have a clear understanding of the respective roles, procedures, and decision-making authority of both police and school personnel as they relate to school safety.

The Ministry of Community Safety and Correctional Services' guideline LE-044 on Youth Crime indicates that every police service's procedures on the investigation of offences committed by young persons should include the steps to be taken by officers, in accordance with the local police/school board protocol, when responding to school-related occurrences. The guideline also states that every chief of police, and the Commissioner of the Ontario Provincial Police (OPP), should work, where possible, with local school boards to develop programs for safe schools. Every chief of police and the OPP Commissioner should consider the need for a multi-agency strategy to prevent or counter the activities of youth gangs in the community, including working, where possible, with school boards, municipalities, youth and other **community-based service providers**, business, and the Crown.

The Provincial Model for a Local Police/School Board Protocol identifies the elements that must be included when developing a police/school board protocol or when revising an existing protocol. For each of the twenty-two necessary elements, it sets out mandatory requirements and provides relevant explanations of legislation and policy. As noted earlier, the document is intended to allow police services and school boards to negotiate protocols that accommodate the unique factors and/or considerations that may affect individual jurisdictions.

When developing local police/school board protocols, school boards and police services must consider all relevant legislation, including, but not limited to, the:

- *Police Services Act,*
- *Canadian Charter of Rights and Freedoms,*
- *Child and Family Services Act,*
- *Criminal Code,*
- *Education Act*
- *Freedom of Information and Protection of Privacy Act (FIPPA),*
- *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA),*
- *Occupational Health and Safety Act*
- *Ontario Human Rights Code,*
- *Personal Health Information Protection Act, 2004,*
- *Provincial Offences Act (specifically Part VI, “Young Offenders”), and*
- *Youth Criminal Justice Act.*

**THIS IS AN EXTRACT FROM THE MINUTES OF THE PUBLIC MEETING OF THE
TORONTO POLICE SERVICES BOARD HELD ON AUGUST 14, 2014**

**#P184. SPECIAL CONSTABLE – UNIVERSITY OF TORONTO –
SCARBOROUGH CAMPUS: APPOINTMENT**

The Board was in receipt of the following report July 31, 2014 from William Blair, Chief of Police:

Subject: APPOINTMENT OF SPECIAL CONSTABLE FOR THE UNIVERSITY OF
TORONTO SCARBOROUGH CAMPUS

Recommendation:

It is recommended that the Board approve the appointment of the individual listed in this report as a special constable for the University of Toronto, subject to the approval of the Minister of Community Safety and Correctional Services.

Financial Implications:

There are no financial implications relating to the recommendation contained within this report.

Background/Purpose:

Under Section 53 of the *Police Services Act of Ontario* (the PSA), the Board is authorized to appoint and re-appoint special constables, subject to the approval of the Minister of Community Safety and Correctional Services (the Minister). Pursuant to this authority, the Board entered into an agreement with the University of Toronto (U of T) for the administration of special constables (Min. No. P571/94 refers).

At its meeting on January 29, 1998, the Board approved a recommendation that requests for appointment and re-appointment of special constables, who are not members of the Toronto Police Service, be forwarded to the Board with the Chief's recommendation, for the Board's consideration (Min. No. P41/98 refers).

The Service received a request from the U of T, to appoint the following individual as a special constable:

Patricia Tavares

Discussion:

U of T special constables are appointed to enforce the *Criminal Code of Canada, Controlled Drugs and Substances Act, Trespass to Property Act, Liquor Licence Act* and *Mental Health Act* on U of T property within the City of Toronto.

The agreement between the Board and the U of T requires that background investigations be conducted on all individuals recommended for appointment and re-appointment as special constables. The Service's Employment Unit completed background investigations on this individual and there is nothing on file to preclude her from being appointed as a special constable for a five year term.

The U of T has advised that the individual satisfies all of the appointment criteria as set out in the agreement between the Board and the U of T for special constable appointment. The U of T, Scarborough Campus' approved strength of special constables is 15; the current complement is 14.

Conclusion:

The Toronto Police Service and the U of T work together in partnership to identify individuals for the position of special constable who will contribute positively to the safety and well-being of persons engaged in activities on U of T property. The individual currently before the Board for consideration has satisfied the criteria contained in the agreement between the Board and the University of Toronto.

Deputy Chief Mark Saunders, Specialized Operations Command, will be in attendance to answer any questions that the Board may have.

The Board approved the foregoing report.

Moved by: D. Noria

**THIS IS AN EXTRACT FROM THE MINUTES OF THE PUBLIC MEETING OF THE
TORONTO POLICE SERVICES BOARD HELD ON AUGUST 14, 2014**

#P185. LEGAL INDEMNIFICATION: CASE NO. 1392/2011

The Board was in receipt of the following report August 01, 2014 from William Blair, Chief of Police:

Subject: LEGAL INDEMNIFICATION – CASE NO. 1392/2011

Recommendation:

It is recommended that the Board deny payment of the legal account from Mr. Alan Gold in the amount of \$424,790.12 for his representation of a police constable in relation to criminal charges.

Financial Implications:

There are no financial implications relating to the recommendation contained within this report.

Background/Purpose:

A former police constable has requested payment of his legal fees for \$424,790.12, as provided for in Article 23 of the Uniform Collective Agreement. The purpose of this report is to recommend denial of the claim.

Discussion:

This report corresponds with additional information provided in the confidential meeting of the Board.

Conclusion:

Article 23:02 of the Uniform Collective Agreement states:

“Notwithstanding paragraphs 23:01 (a), (b) and (c), the Board may refuse payment otherwise authorized under paragraph 23:01(a), (b) or (c) where the actions of the member from which the charges or investigation arose amounted to a gross dereliction of duty or deliberate abuse of his/her powers as a police officer.”

The very serious nature of the constable’s alleged conduct, if proven, would have amounted to a deliberate abuse of the powers afforded to him as a police officer or that he exercised a gross dereliction of duty. Based on the evidence available, there is a reasonable basis to conclude the

constable did not act in the attempted good faith performance of his duties. For that reason, the Service's Prosecution Services Unit would have proceeded with the *Police Services Act* charges against him had he not resigned from the Service.

Based on the foregoing, the Service is recommending that payment of the legl account should be denied.

Mr. Tony Veneziano, Chief Administrative Officer, will be in attendance to answer any questions that the Board members may have regarding this report.

The Board approved the foregoing report.

Moved by: F. Nunziata

Additional information with regard to this matter was considered during the *in camera* meeting (Min. No. C147/14 refers).

**THIS IS AN EXTRACT FROM THE MINUTES OF THE PUBLIC MEETING OF THE
TORONTO POLICE SERVICES BOARD HELD ON AUGUST 14, 2014**

**#P186. RADIO INFRASTRUCTURE – EQUIPMENT SUPPLY, HARDWARE,
SOFTWARE AND PROFESSIONAL SERVICES**

The Board was in receipt of the following report August 01, 2014 from William Blair, Chief of Police:

Subject: RADIO INFRASTRUCTURE – EQUIPMENT SUPPLY, HARDWARE,
SOFTWARE AND PROFESSIONAL SERVICES

Recommendation:

It is recommended that:

- (1) the Board approve Motorola Solutions Canada Inc. as the Vendor of Record for the provision of radio and voice logging infrastructure and all related parts, hardware, software and professional services for a period of 15 years commencing September 1, 2014 to August 31, 2029; and
- (2) the Board authorize the Chair to execute all required agreements and related documents on behalf of the Board, subject to approval by the City Solicitor as to form.

Financial Implications:

The Toronto Police Service (Service) is responsible for managing the City of Toronto (COT) Public Safety radio infrastructure on behalf of Toronto Fire Services (TFS) and Toronto Emergency Medical Services (TEMS). As a result, the Service already purchases approximately \$300,000 of parts, hardware, software and professional services annually from Motorola Solutions Canada Inc. (Motorola) under an existing vendor of record arrangement. Although the new radio infrastructure will become operational in early 2015, the current Smartzone system will remain operational for a year, with decommissioning scheduled for late 2015. Therefore, the Service has budgeted \$300,000 in 2015 for parts and support costs required for the current system until it is decommissioned.

The new City contract with Motorola, which was awarded based on a Request for Proposal process administered and overseen by the City, will provide maintenance and lifecycle hardware and support for the new City radio infrastructure system. The estimated value of the new contract and vendor of record arrangement with Motorola is \$24.5M over the 15 year term of the agreement, broken down as follows:

- \$1.2M annually for P25 digital radio system maintenance and support, with 1% increases per year, to be shared by the Service (80%, or \$960,000), TFS (13%, or \$156,000) and TEMS (7%, or \$84,000); the total value of maintenance and support over 15 years is \$18M;
- \$130,000 annually for Service's voice logging system support and maintenance; the total value over the 15 year contract is \$1.95M; and
- \$4.5M to be utilized over the term of the contract for emergent requirements and system expansion, subject to the availability of funds.

The costs for the operation of the current Smartzone (\$300,000 for 2015) and new P25 radio infrastructure (approximately \$1.3M annually over the 15 year contract) will be included in the Service's annual operating budget requests. A portion of these costs are recovered from TFS and TEMS, in accordance with a governance agreement between the three emergency services.

The Service is also providing for an allowance of approximately \$4.5M that may be incurred over the 15 year contract period. This allowance is for currently unknown ad hoc requirements to meet special events (e.g., PanAm games) and other purposes. The ability to purchase these requirements would be facilitated by the Vendor of Record agreement with Motorola. However, these ad hoc requirements would be considered/approved on an item by item basis, and would be subject to the availability of funding for the required purchases.

Background/Purpose:

The City Public Safety Voice Radio System provides critical operational voice communications for all units of the Service, as well as for TFS and TEMS. The Telecommunications Services Unit (TSU) is trained and authorized as a Motorola Service Centre in support of the current voice radio system, and provides repair and support services for the infrastructure on a cost sharing basis with the other emergency services.

City Council at December 11, 12 and 13, 2007 meeting approved the 2008 Fire Services Capital Budget, authorizing a \$70 million capital project for the replacement of the City of Toronto's Public safety radio system. <http://www.toronto.ca/legdocs/mmis/2007/bu/bgrd/backgroundfile-5258.pdf>

City Council on February 6 and 7, 2012 approved a recommendation for contract award of Request for Proposal 2105-11-3007 and authorized staff to negotiate and execute an agreement with Motorola Solutions Canada Inc. for a replacement radio system. <http://www.toronto.ca/legdocs/mmis/2012/bu/bgrd/backgroundfile-53638.pdf>

The Service currently has an agreement with Motorola as the Vendor of Record for the supply of radio infrastructure. This agreement with Motorola was approved by the Board at its meeting on October 15, 2012 and expires upon final acceptance of the new P25 system (Min. No. P257/12 refers).

The City contract with Motorola included a 15 year term for the on-going support and lifecycle of the infrastructure. The projected annual cost of \$1.2M is based on a total cost of ownership and includes all hardware, software support replacements and lifecycle requirements for the infrastructure. The contract is extensive and includes voice logging systems, hydrogen fuel cell technology for backup power, microwave radio links and full system integration into existing Computer Aided Dispatch (CAD) systems. The Service will provide the onsite technical repair and support for this new system.

The purpose of this report is to establish a new Vendor of Record agreement for radio and voice logging infrastructure and related parts, equipment and services for the term of the contract as negotiated by the City of Toronto.

Discussion:

The current City-wide joint Service/TFS/TEMS voice radio system is also in the process of being replaced with the new P25 digital system and is to be fully operational by January 2015. The migration to the new system will require at least a one year transition period. Therefore the Service will be required to procure parts, services and equipment to maintain both the Smartzone and P25 infrastructures during this time. Any parts, equipment and services for the radio and voice logging infrastructures will be purchased from Motorola under the terms of the contract negotiated by the City of Toronto.

Once the new digital radio system is operational in January 2015, Motorola will provide additional maintenance and lifecycle hardware and support under a new 15 year agreement. The total annual cost of this maintenance and lifecycle support agreement is approximately \$1.2M annually (with 1% increases annually) of which the Service's share under the current governance agreement with TFS and TEMS is 80% or approximately \$960,000 annually.

Conclusion:

The current radio system must remain operational for another year and be maintained. The new P25 digital radio system from Motorola has a fifteen year support contract obligation for hardware, software, licences, lifecycle support and repair. It is therefore necessary to establish a Vendor of Record agreement with Motorola for radio and voice logging infrastructure equipment, parts and services from September 1, 2014, ending August 31, 2029.

Mr. Tony Veneziano, Chief Administrative Officer, Corporate Services Command, will be in attendance to respond to any questions from the Board.

The Board approved the foregoing report.

Moved by: M. Del Grande

**THIS IS AN EXTRACT FROM THE MINUTES OF THE PUBLIC MEETING OF THE
TORONTO POLICE SERVICES BOARD HELD ON AUGUST 14, 2014**

**#P187. AWARD FOR THE SUPPLY AND DELIVERY OF GENUINE FORD
AUTOMOTIVE REPAIR PARTS**

The Board was in receipt of the following report July 22, 2014 from William Blair, Chief of Police:

Subject: AWARD FOR THE SUPPLY AND DELIVERY OF GENUINE FORD
AUTOMOTIVE REPAIR PARTS

Recommendation:

It is recommended that the Board award the supply and delivery of genuine Ford automotive parts to Yonge Steeles Ford Lincoln for a two (2) year period commencing September 1, 2014 to August 31, 2016 with an additional two (2) one-year terms at the discretion of the Board.

Financial Implications:

The average estimated annual expenditure for Ford automotive parts is \$1.4 Million (M), and funding for this requirement is included in the Toronto Police Service's annual operating budget. The approximate total value of the award over the term of the contract (including the two-year extension) is \$5.6 M.

Background/Purpose:

The purpose of this report is to establish a vendor for the provision of assorted genuine Ford automotive parts required by Fleet & Materials Management to ensure front-line police vehicles are reliable and in good working order, in order to minimize officer downtime.

Discussion:

On June 9, 2014, Purchasing Services issued a Request for Quotation (RFQ) #1134195-14 for the supply and delivery of Ford automotive repair parts. The Service advertised the RFQ to interested vendors using MERX, an electronic tendering service designed to facilitate the procurement of goods and services. Four vendors downloaded the RFQ package. The RFQ closed on June 23, 2014, and three responses were received.

The respondents were:

- Yonge Steeles Ford Lincoln Sales Ltd.
- Yorkdale Ford Lincoln Sales
- Donway Ford (no bid)

The submissions were reviewed by members of Fleet & Materials Management and it was determined Yonge Steeles Ford Lincoln submitted the lowest bid meeting all specifications.

Conclusion:

It is therefore recommended Yonge Steeles Ford Lincoln be awarded a contract from September 1, 2014 to August 31, 2016, with an option to renew for an additional two one-year periods at the discretion of the Board, and assuming the Service is satisfied with their performance.

Chief Administrative Officer Tony Veneziano, Corporate Services Command and Deputy Chief Mike Federico, Operational Support Command, will be in attendance to answer any questions that the Board may have regarding this report.

The Board approved the foregoing report.

Moved by: A. Pringle

**THIS IS AN EXTRACT FROM THE MINUTES OF THE PUBLIC MEETING OF THE
TORONTO POLICE SERVICES BOARD HELD ON AUGUST 14, 2014**

**#P188. TORONTO POLICE SERVICE – 2014 CAPITAL BUDGET VARIANCE
REPORT ENDING JUNE 2014**

The Board was in receipt of the following report July 28, 2014 from William Blair, Chief of Police:

Subject: 2014 CAPITAL BUDGET VARIANCE REPORT FOR THE TORONTO
POLICE SERVICE – PERIOD ENDING JUNE 30, 2014

Recommendations:

It is recommended that the Board receive this report and forward a copy of this report to the City's Deputy City Manager and Chief Financial Officer for information and for inclusion in the variance reporting to the City's Budget Committee.

Financial Implications:

The Council-approved net budget for 2014 is \$14.3 million (M) and, including the 2013 carry forward, the net available funding in 2014 is \$21.3M.

As at June 30, 2014, the Toronto Police Service (Service) is projecting total net expenditures of \$12.9M compared to \$21.3M in available funding (a spending rate of 61%). The projected under-expenditure for 2014 is \$8.4M of which \$5.9M will be carried forward to 2015. The remaining \$2.5M projected surplus will be returned back to the City or to the Vehicle and Equipment Reserve. The projected surplus is comprised of the Property and Evidence Management Facility (\$750,000), Parking East Facility (\$450,000), Mobile Workstation Replacement (\$873,000) and In-Car Camera Replacement (\$444,000) projects which are expected to be completed below budget.

Background/Purpose:

At its meeting of November 7, 2013, the Toronto Police Services Board (Board) approved the Service's 2014-2023 Capital Program (Min. No. P257/13 refers). Toronto City Council, at its meeting of January 30, 2014, approved the Service's 2014-2023 Board-approved Capital program. Attachment A provides a summary of the Board and Council approved program.

This capital variance report provides the status of projects as at June 30, 2014.

Discussion:

Summary of Capital Projects:

Attachment B provides a status summary of the on-going projects from 2013 as well as three projects that started in 2014. Any significant issues or concerns have been highlighted below in the “Key Highlights/Issues” section of this report.

Key Highlights/Issues:

As part of its project management process, the Service has adopted a colour code (i.e. green, yellow or red) to reflect the health status of capital projects. The overall health of each capital project is based on budget, schedule and scope considerations. The colour codes are defined as follows:

- Green – on target to meet project goals (scope/functionality), and on budget and schedule;
- Yellow – at risk of not meeting certain goals, some scope, budget and/or schedule issues, and corrective action required; and
- Red – high risk of not meeting goals, significant scope, budget and/or schedule issues, and corrective action required.

The following provides summary information on key projects within the 2014-2023 Capital Program. Summary information includes status updates as at the time of writing this report.

- Property and Evidence Management Facility (\$39.3M)

Overall Project Health Status	
Current	Previous Variance Report
GREEN	GREEN

This project provides funding for a new property and evidence management (P&EM) facility which is expected to meet the Service’s property and evidence storage requirements for the next 25+ years. The main P&EM facility is complete and P&EM members have been operating out of the new facility since September 2013. Auto storage, heating and air conditioning enhancements, additional racking and other minor work within the scope of the project have been priced and work has commenced in the second quarter of 2014. It is anticipated that this project will be approximately \$750,000 below budget, due to lower-than-anticipated construction costs. This amount will be returned to the City at the end of 2014.

- Parking Enforcement East (\$9M)

Overall Project Health Status	
Current	Previous Variance Report
GREEN	GREEN

This project provides funding to relocate the Parking Enforcement East (PKE) and Parking Headquarter Management (PHQ) operation from its current leased facility to the Progress Avenue site. The current PKE and PHQ lease has a five-year term, expiring June 30, 2014. However the lease was extended by two months, on behalf of the Service, by City of Toronto Real Estate, in order to accommodate an adjusted move-in date. Construction and fit-up are now complete and PKE and PHQ are scheduled to move into their new facility by the end of July.

The project is currently expected to be completed \$450,000 below budget, due to lower-than-anticipated construction cost.

- IRIS – Integrated Records and Information System (\$23.4M)

Overall Project Health Status	
Current	Previous Variance Report
GREEN	GREEN

This project provides funding for the implementation of Versadex, a commercial off-the-shelf (COTS) integrated records and information system, and the core operations system for the Service. eJust is an electronic disclosure system (EDS) that is part of the IRIS project, and will help reduce time spent on manual/paper preparation of court disclosure documents.

The full implementation of Versadex and eJust was completed on November 5, 2013, and the Service is continuing with stabilization/production support efforts, including retraining members and refining processes with stakeholders, where necessary.

Work being performed in 2014 continues to focus on:

- adjusting and refining processes and corresponding support documentation;
- forming and transitioning the project to a permanent business support management team;
- preparing work plans for deferred scope items such as court-side prisoner management and property management;
- ensuring reliable business analytics and reports; and
- the development of crime analysis and mapping tools.

It is anticipated that work with respect to ensuring reliable business analytics and reports, and the development of crime analysis and mapping tools, will continue into 2015. The Service is in the process of preparing a Board report to request the extension of contractor services in order to facilitate reporting infrastructure work. Taking this requirement into account, a \$550,000 surplus is projected at the end of the project. Future capital variance reports will identify any changes to these estimates.

- Peer to Peer Site (Disaster Recovery Site) (\$18.8M)

Overall Project Health Status	
Current	Previous Variance Report
GREEN	N/A

This project provides funding for a new Peer to Peer facility. The Service’s current peer to peer data centre is co-located with the City’s main data centre in a City-owned and managed facility. The current location has significant space and power requirement issues which put this mission-critical facility at risk. The Service is subject to limitations in the existing facility which impair current operations and future growth requirements. Also, the current line-of-site distance from our primary site is 7 km, significantly less than the industry standard minimum of 25 kilometers for disaster recovery sites.

The Board requested the Service to identify what other organizations are doing to manage their disaster recovery and continuity of operations. The Service has completed its research and is in the process of preparing a Board report. Based on the result of that Board meeting, next steps will be determined.

- State of Good Repair (\$4.6M in 2014 – ongoing)

Overall Project Health Status	
Current	Previous Variance Report
GREEN	GREEN

This project, managed by the Service’s Facilities Management (FCM) Unit, provides funds to maintain the interior of police buildings. Due to a staff shortage in the Service’s FCM unit, and the need to provide considerable support to the IRIS project, some of the work scheduled for 2013 was deferred. Staffing will continue to be an issue in 2014 until all vacancies are filled. The 2014 project plan, which includes 2013 projects that must be completed, has therefore been adjusted to reflect current capacity. As a result, from the available funding of \$7.1M, it is anticipated that \$3M will be carried forward to 2015.

- 52 Division Renovations (\$8.3M)

Overall Project Health Status	
Current	Previous Variance Report
YELLOW	YELLOW

This project provides funds for the renovation of 52 Division. Due to a staffing shortage in the Service’s FCM Unit, the project start date has been delayed. The consultant selection will not occur until the 3rd quarter of 2014 and it is anticipated that only \$50,000 will be spent in 2014, with the remaining balance of \$2.9M being carried forward to 2015.

- Vehicle and Equipment Lifecycle Replacements

Projects listed in this category are funded from the Vehicle and Equipment Reserve (Reserve), which is in turn funded through annual contributions from the Service and Parking Enforcement's operating budgets. The Reserve has no impact on the Capital Program and does not require debt funding. Items funded through this Reserve include the regular replacement of vehicles, furniture and information technology equipment.

The projected under-spending of \$2M is primarily due to lower than anticipated expenditures for Mobile Workstations, In-Car Camera Replacement and Digital Video Asset Management II (DVAM II) equipment. Only \$0.7M will be carried forward to 2015 and the remaining balance of \$1.3M will be returned back to the Vehicle and Equipment Reserve.

Conclusion:

As at June 30, 2014, the Service is projecting total net expenditures of \$12.9M compared to \$21.3M in available funding (a spending rate of 61%). The projected under-expenditure for 2014 is \$8.4M of which \$5.9M will be carried forward to 2015. Of the remaining \$2.5M projected surplus, \$1.2M will be returned back to the City and \$1.3M to the Vehicle and Equipment Reserve.

Project managers will continue to monitor projects status and expenditures very closely. Any opportunity to accelerate work plans, with exposing the Service to unnecessary risk, will be taken.

Mr. Tony Veneziano, Chief Administrative Officer, Corporate Services Command will be in attendance to answer any questions from the Board.

Dr. Dhun Noria drew attention to the projected under-expenditure of \$8.4M in 2014 and commended the Chief, on behalf of the Board, for the anticipated savings that will likely be achieved by the year ending 2014.

The Board approved the foregoing report.

Moved by: D. Noria

REVISED 2014-2023 CAPITAL PROGRAM REQUEST (\$000s) - NOVEMBER 7, 2013

Attachment A

Project Name	Plan to end of 2013	2014	2015	2016	2017	2018	Total 2014-2018 Request	2019	2020	2021	2022	2023	Total 2019-2023 Forecast	Total 2014-2023 Program	Total Project Cost
Projects In Progress															
State-of-Good-Repair - Police	0	4,594	4,469	4,601	4,600	4,200	22,464	4,200	4,200	4,200	4,200	4,200	21,000	43,464	43,464
Parking East	4,358	4,642	0	0	0	0	4,642	0	0	0	0	0	0	4,642	9,000
IRIS - Integrated Records and Information System	18,493	4,866	0	0	0	0	4,866	0	0	0	0	0	0	4,866	23,359
Total, Projects In Progress	22,851	14,102	4,469	4,601	4,600	4,200	31,972	4,200	4,200	4,200	4,200	4,200	21,000	52,972	75,823
Upcoming projects															
54 Division (includes land)	0	0	6,966	7,884	17,825	3,622	36,296	0	0	0	0	0	0	36,296	36,296
HRMS Upgrade	0	360	761	0	0	0	1,121	0	378	799	0	0	1,177	2,298	2,298
TRMS Upgrade	0	0	600	3,522	0	0	4,122	0	0	0	630	3,698	4,328	8,450	8,450
Peer to Peer Site	0	250	2,295	8,650	6,455	1,100	18,750	0	0	0	0	0	0	18,750	18,750
52 Division - Renovation	0	2,948	5,352	0	0	0	8,300	0	0	0	0	0	0	8,300	8,300
41 Division (includes land)	0	0	0	372	9,282	19,050	28,705	10,224	0	0	0	0	10,224	38,929	38,929
Expansion of Fibre Optics Network	0	0	0	0	0	0	0	881	4,785	6,385	0	0	12,051	12,051	12,051
Radio Replacement	0	0	0	13,913	2,713	3,542	20,168	2,478	4,093	5,304	4,480	0	16,354	36,523	36,523
TPS Archiving	0	0	0	0	750	0	750	0	0	0	0	0	0	750	750
32 Division - Renovation	0	0	0	0	4,990	1,997	6,987	0	0	0	0	0	0	6,987	6,987
13 Division (includes land)	0	0	0	0	0	372	372	8,645	19,753	10,159	0	0	38,556	38,928	38,928
AFIS (next replacement)	0	0	0	0	0	3,053	3,053	0	0	0	0	0	0	3,053	3,053
Business Intelligence Technology	0	0	336	500	2,741	4,623	8,200	0	0	0	0	0	0	8,200	8,200
Electronic Document Management	0	0	50	450	0	0	500	0	0	0	0	0	0	500	500
Next Generation 911	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
55 Division - Renovation	0	0	0	0	0	0	0	0	0	0	0	3,000	3,000	3,000	8,300
22 Division - Renovation	0	0	0	0	0	0	0	0	0	0	0	3,000	3,000	3,000	8,300
Relocation of PSU	0	0	0	0	0	0	0	0	0	0	500	7,400	7,900	7,900	13,048
Relocation of FIS	0	0	0	0	0	0	0	0	0	0	0	1,000	1,000	1,000	60,525
Total, Upcoming Capital Projects:	0	3,558	16,360	35,292	44,755	37,359	137,324	22,227	29,009	22,647	5,610	18,098	97,591	234,915	310,188
Total Debt Funded Capital Projects:	22,851	17,660	20,829	39,893	49,355	41,559	169,296	26,427	33,209	26,847	9,810	22,298	118,591	287,887	386,010
Total Reserve Projects:	161,400	21,357	17,845	18,594	24,899	30,013	112,708	22,499	19,496	21,293	22,850	32,388	118,526	231,234	392,633
Total Gross Projects	184,251	39,017	38,674	58,487	74,254	71,571	282,003	48,926	52,705	48,140	32,660	54,686	237,117	519,121	778,644
Funding Sources:															
Vehicle and Equipment Reserve	(161,400)	(21,357)	(17,845)	(18,594)	(24,899)	(30,013)	(112,708)	(22,499)	(19,496)	(21,293)	(22,850)	(32,388)	(118,526)	(231,234)	(392,633)
Recoverable Debt	(2,800)	(1,598)	0	0	0	0	(1,598)	0	0	0	0	0	0	(1,598)	(4,398)
Funding from Development Charges	(13,751)	(1,725)	0	(3,572)	(14,125)	(5,020)	(24,442)	0	(10,126)	(5,255)	(500)	(5,938)	(21,819)	(46,261)	(60,012)
Total Funding Sources:	(177,951)	(24,680)	(17,845)	(22,166)	(39,024)	(35,033)	(138,748)	(22,499)	(29,622)	(26,548)	(23,350)	(38,326)	(140,345)	(279,093)	(457,043)
Total Net Debt-Funding Request:	6,300	14,337	20,829	36,321	35,230	36,539	143,256	26,427	23,083	21,592	9,310	16,360	96,772	240,028	321,600
5-year Average:							28,651						19,354	24,003	
City Target:		23,922	30,105	36,321	31,143	33,487	154,978	26,691	23,083	18,036	19,606	19,606	107,022	262,000	
City Target - 5-year Average:							30,996						21,404	26,200	
Variance to Target:		9,585	9,276	0	(4,087)	(3,052)	11,722	264	(0)	(3,556)	10,296	3,246	10,250	21,972	
Cumulative Variance to Target			18,861	18,861	14,774	11,722		11,986	11,986	8,430	18,726	21,972			
Variance to Target - 5-year Average:							2,344						2,050	2,197	

Note: Development Charges cashflow has been optimized for 2014-2023 program

2014 Capital Budget Variance Report as at June 30, 2014 (\$000s)

Project Name	Carry Forward from 2013	2014 Budget	Available to Spend in 2014	2014 Projection	Year-End Variance - (Over)/ Under	Total Project Budget	Total Project Cost (Projects)	Project Variance - (Over) / Under	Comments	Overall Project Health
Debt-Funded Projects										
<u>Facility Projects:</u>										
Property and Evidence Management Facility	2,253.5	0.0	2,253.5	1,503.5	750.0	39,286.8	38,536.8	750.0	Please refer to the body of the report.	Green
Parking East Facility	1,645.8	4,642.0	6,287.8	5,837.8	450.0	9,000.0	8,550.0	450.0	Please refer to the body of the report.	Green
<u>Information Technology Projects:</u>										
Integrated Records and Information System (IRIS)	674.7	4,866.0	5,540.7	4,133.1	1,407.5	23,359.0	22,809.0	550.0	Please refer to the body of the report.	Green
Peer to Peer Site	0.0	250.0	250.0	250.0	-	18,750.0	18,750.0	-	Please refer to the body of the report.	Green
HRMS Upgrade	0.0	360.0	360.0	180.0	180.0	1,121.0	1,121.0	-	Planning in progress. It is anticipated to be on time and on budget.	Green
<u>Replacements / Maintenance / Equipment Projects:</u>										
State-of-Good-Repair - Police	2,535.0	4,544.0	7,079.0	4,379.0	2,700.0	n/a	n/a	n/a	Please refer to the body of the report.	Green
52 Division Renovations	0.0	2,948.0	2,948.0	50.0	2,898.0	8,300.0	8,300.0	-	Please refer to the body of the report.	Yellow
Total Debt-Funded Projects	7,109.0	17,610.0	24,719.0	16,333.5	8,385.5					
<u>Lifecycle Projects (Vehicle & Equipment Reserve)</u>										
Vehicle Replacement	1,251.8	4,422.0	5,673.8	5,673.8	-	n/a	n/a	n/a	Please refer to the body of the report.	Green
IT-Related Replacements	8,483.6	13,609.0	22,092.6	20,775.6	1,317.0	n/a	n/a	n/a	Please refer to the body of the report.	Green
Other Equipment	778.5	3,326.0	4,104.5	3,095.7	1,008.8	n/a	n/a	n/a	Please refer to the body of the report.	Green
Total Lifecycle Projects	10,513.9	21,357.0	31,870.9	29,545.2	2,325.8					
Total Gross Expenditures:	17,622.9	38,967.0	56,589.9	45,878.6	10,711.3	Percent spent:		81.1%		
<u>Less other-than-debt funding:</u>										
Funding from Developmental Charges	0.0	-1,725.0	-1,725.0	-1,725.0	-	n/a	n/a	n/a		
Recoverable Debt - Parking East	-87.8	-1,598.0	-1,685.8	-1,685.8	-	-4,398.0	-4,398.0	-		
Vehicle & Equipment Reserve	-10,513.9	-21,357.0	-31,870.9	-29,545.2	-2,325.8	n/a	n/a	n/a		
Total Other-than-debt Funding:	-10,601.7	-24,680.0	-35,281.7	-32,956.0	-2,325.8					
Total Net Expenditures:	7,021.2	14,287.0	21,308.2	12,922.6	8,385.5			60.6%		

**THIS IS AN EXTRACT FROM THE MINUTES OF THE PUBLIC MEETING OF THE
TORONTO POLICE SERVICES BOARD HELD ON AUGUST 14, 2014**

**#P189. REQUEST FOR EXTENSION OF TIME TO SUBMIT REPORT: ADULT
SCHOOL CROSSING GUARD PLACEMENT CRITERIA**

The Board was in receipt of the following report July 24, 2014 from William Blair, Chief of Police:

Subject: REQUEST FOR EXTENSION: ADULT SCHOOL CROSSING GUARD
PLACEMENT CRITERIA

Recommendation:

It is recommended that the Board approve the request for a three month extension of time to submit a report on Adult School Crossing Guard Placement.

Financial Implications:

There are no financial implications relating to the recommendation contained within this report.

Background/Purpose:

At the May 15, 2014 meeting, the Board considered a report from Chief Blair with the intention of creating a new procedure on the adult school crossing guard placement criteria if required. (Min. No. P106/14 refers).

Following consideration of this report the Board approved the following:

1. THAT the Chief review the TPS's Traffic Services School Crossing Guard Evaluation Program Policy, Criteria and Procedure with the intention of establishing a new procedure, if required;
2. THAT the Board defer the foregoing report from the Chief and consider it at the August 2014 meeting; and
3. THAT the Board request the Chief, or his designate, to meet with Councillor Matlow.

On July 14, 2014, a discussion was held at Toronto City Hall with Councillor Matlow, Blake Webb (Constituency Assistant), Deputy Chief Mark Saunders, Superintendent Gord Jones of Traffic Services. During the meeting, an overview of the Service's adult school crossing guard placement program was provided; additionally, guard placement issues at the Davisville Public School were discussed.

It was agreed that a meeting with stakeholders from the Davisville Public School, school management, school board representation, parents, community representation and Toronto Transportation be convened to explore possible solutions to enhance traffic safety at the school. As it anticipated that it would not be possible to schedule a meeting with the stakeholders until October 2014, Councillor Matlow suggested that the Service's review of the adult school crossing guard placement criteria and subsequent report to the Board, be extended to the November 2014 Board meeting.

Conclusion:

A request for an extension of three months would allow the Service to meet with all the stakeholders and provide a comprehensive report to the Board. Deputy Chief Mark Saunders, Specialized Operations Command, will be in attendance to answer any questions that the Board may have regarding this report.

The Board approved the foregoing report.

Moved by: F. Nunziata

**THIS IS AN EXTRACT FROM THE MINUTES OF THE PUBLIC MEETING OF THE
TORONTO POLICE SERVICES BOARD HELD ON AUGUST 14, 2014**

**#P190. PETITION FOR ADOPTION OF RECOMMENDATIONS BY THE
ONTARIO INFORMATION AND PRIVACY COMMISSIONER WITH
REGARD TO INFORMATION RELEASED TO INTERNATIONAL
GOVERNMENTAL AGENCIES ABOUT ATTEMPTED SUICIDES**

The Board was in receipt of a petition dated report June 08, 2014 from Phillip Gregoire, Varuna Prakash, Amirah Momen, Louai Musa, Lisa Jean Saldanha, Daniel Abrams, Patrick Steadman, Mark Crawford, Doctor of Medicine Candidates, University of Toronto, containing a request to adopt recommendations made by the Ontario Information and Privacy Commissioner with regard to information that is released to international governmental agencies about attempted suicides. A copy of the petition is attached for information.

The Board received the petition.

Moved by: A. Pringle

Petition for adoption of recommendations by the Ontario Information and Privacy Commissioner:

We are medical students at the University of Toronto, and we support the recommendations made by the Ontario Information and Privacy Commissioner, Ann Cavoukian, regarding police reporting of suicide attempts, especially as it concerns the release of this information to international governmental agencies. We believe that these measures must be implemented in order to remove barriers for patients receiving emergency care. We are calling on all levels of government to follow and/or implement the recommendations laid out in the Commissioner's report entitled "Crossing the Line: The Indiscriminate Disclosure of Attempted Suicide Information to U.S. Border Officials via CPIC." The recommendations from the report are listed below.

Recommendations:

Police Services in Ontario should:

1. Immediately cease the practice of automatically uploading or disclosing personal information relating to threats of suicide or attempted suicide via CPIC (Canadian Police Information Centre), by default. Before disclosing personal information via CPIC relating to a threatened suicide or attempted suicide, the Mental Health Disclosure Test (outlined below) must be met. This test requires that one of the following four circumstances exists before any suicide-related information is recorded in the SIP (Special Interest Police) repository of CPIC:
 - I. The suicide attempt involved the threat of serious violence or harm, or the actual use of serious violence or harm, directed at other individuals;
 - II. The suicide attempt could reasonably be considered to be an intentional provocation of a lethal response by the police;
 - III. The individual involved had a history of serious violence or harm to others; or
 - IV. The suicide attempt occurred while the individual was in police custody.
2. Base any consideration as to the renewal of a Special Interest Police entry on the Mental Health Disclosure Test. In addition, the Police Service involved should take into account any available new information about the circumstances of the individual in question and the length of time since the last attempted suicide.
3. Develop a clear and transparent process to enable individuals to seek the removal of any information on CPIC related to a threat of suicide or attempted suicide. The Mental Health Disclosure Test must be considered when processing a request for removal. In addition, the individual affected should be entitled to volunteer, for serious consideration, information provided from his or her health-care provider regarding the individual's health and any potential risk to public safety. This process shall be developed by April 16, 2015.
4. Conduct an audit of CPIC to identify all current suicide-related Special Interest Police entries that originated with the service involved. Entries not meeting the Mental Health Disclosure Test should be removed. This audit shall be completed by April 16, 2015.
5. Conduct a review of CPIC entries for specific individuals whose names will be provided by my office. In conducting this review, consideration should be given to the unique circumstances of the individuals and the Mental Health Disclosure Test. This review shall be completed by July 16, 2014.

Phillip Gregoire, Varuna Prakash, Amirah Momen, Louai Musa, Lisa Jean Saldanha,
Daniel Abrams, Patrick Steadman, Mark Crawford (on behalf of the enclosed signees)
Doctor of Medicine (MD) Candidates
University of Toronto

phillip.gregoire@mail.utoronto.ca

June 8, 2014

To:

William Blair, Chief of Police
Toronto Police Service
40 College St.
Toronto, ON M5G 2J3

Dr. Alok Mukherjee, Chair
Councillor Michael Thompson, Vice
Chair
Dhun Noria, Member
Councillor Frances Nunziata
Andrew Pringle, Member
Marie Moliner, Member
Councillor Mike Del Grande
Toronto Police Services Board
40 College Street
Toronto, ON M5G 2J3

Deputy Minister Matthew Torigian
Ministry of Community Safety and
Correctional Services
George Drew Building, 11th Floor
25 Grosvenor St
Toronto ON M7A1Y6

Commissioner J.V.N. (Vince) Hawkes
Ontario Provincial Police
General Headquarters
Lincoln M. Alexander Building
777 Memorial Avenue
Orillia, ON L3V 7V3

Chief Paul Cook, President
Ontario Association of Chiefs of Police
40 College Street, Suite 605
Toronto, ON M5G 2J3

RCMP Privacy Office
RCMP Mail Stop #61
73 Leikin Drive
Ottawa, ON K1A 0R2

Commissioner Daniel Therrien
Office of the Privacy Commissioner of
Canada
30 Victoria Street
Gatineau, Québec K1A 1H3

Chief Constable Jim Chu, President
Canadian Association of Chiefs of Police
300 Terry Fox Drive, Unit 100
Kanata, ON K2K 0E3

Olivia Chow, Toronto Mayoral Candidate
1365 Yonge Street
Toronto, ON M4T 2P7

Karen Stintz, Toronto Mayoral
Candidate
161 Eglinton Avenue E, Suite 310
Toronto, ON M4P 1J5

David Soknacki, Toronto Mayoral
Candidate

Rob Ford, Toronto Mayoral Candidate
2082 Lawrence Avenue E
Toronto, ON M1R 2Z5

John Tory, Toronto Mayoral Candidate

Stephen Harper, Prime Minister
Office of the Prime Minister
80 Wellington Street Ottawa, ON K1A 0A2

CC:

Robert Cribb, Foreign Affairs and Investigative Reporter, *Toronto Star*

Andre Picard, Public Health Reporter, *The Globe and Mail*

Tom Blackwell, Health Reporter, *National Post*

Kevin Connor, Reporter, *Toronto Sun*

Matt Galloway, Host of "Metro Morning," *CBC Radio 1*

Steve Paikin, Host of "The Agenda with Steve Paikin," *TVO*

Andrea Janus, Reporter, *CTV News Online*

Anna Maria Tremonti, Host of "The Current," *CBC Radio 1*

Carol Off and Jeff Douglas, Hosts of "As It Happens," *CBC Radio 1*

Rob Wipond and Kelly Crowe, Reporters, *CBC News*

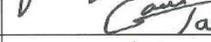
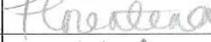
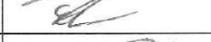
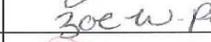
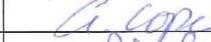
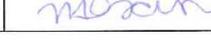
James Flynn, News Editor, *The Varsity*

John Moore, Host of "Moore in the Morning," *Newstalk 1010*

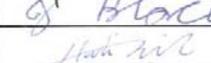
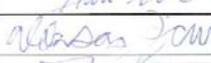
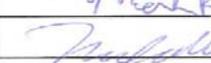
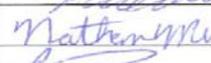
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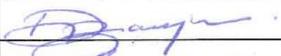
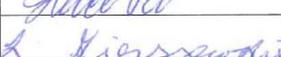
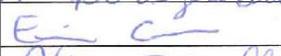
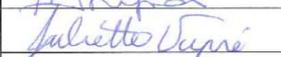
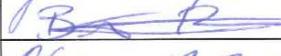
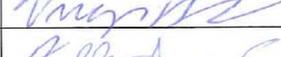
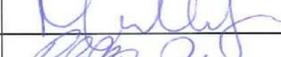
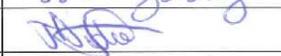
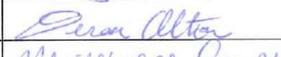
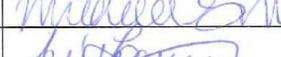
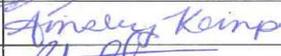
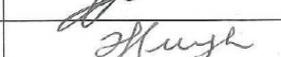
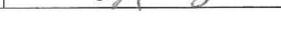
Petition for adoption of recommendations by the Ontario Information and Privacy Commissioner

NAME	SIGNATURE	POSTAL CODE
David Dorian		M4W 2X3
Benjamin Chin-Yee		M5T 3J9
MARITA TALBOT		M4X 1K3
Robert D'Orkazo		M5R 1K6
Jared Gleberzon		M5R 1K6
Garni Tatikian	 Garni Tatikian	L6C 1V6
Alan Chalil		L5A 4A1
CAMERON WILLIAMS		M5J 0A1
Florentina Teodorova	 Florentina T.	M5N 1N6
Ana-Maria Iancu		M5S 1Z6
Jonathan Ripstein	 Jonathan Ripstein	M5R 2X8
Elliot Lass		M5G 1E6
Eli Kisilevsky		M5R 2W3
Daniel Pany		M4X 1M3
Jeffrey Wong		M2H 1E3
Jeremy Gross		M5G 0B2
Anna Kozlyanskii		M4Y 2W4
Zoe Winterton-Perks	 Zoe W-Perks	M4Y 1A5
Ilse Dannehl		M5B 1L3
Lauren Thomson		M5S 2K8
Andrea Copeland	 A Copeland	M4Y 3B5
Benji Shiff		M4Y 1A5
Daniel Archel		M4Y 1A5
David Croitoru		M5G 2R2
Cameron Laundry	 Cameron Laundry	M5T 1Z4
Michaela Gasner	 Michaela Gasner	M5P 2X8

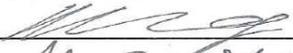
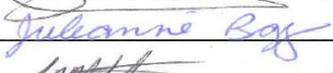
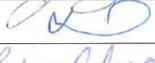
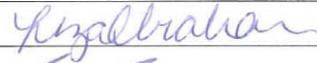
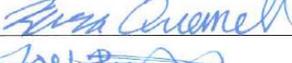
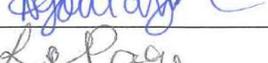
Petition for adoption of recommendations by the Ontario Information and Privacy Commissioner

NAME	SIGNATURE	POSTAL CODE
Valena Singh		L1X 2L2
Michelle Nyuyen		M5G 2J9
Abbey Methell		M5G 2G5
Nardhana Sivapalan		M5G 2H5
Justin Black		M4Y 1R5
Hiten Nair		M5G 2K2
ALEXAS ZIUGRA		M5G 2K5
KOTA TALCA		M4X 1L9
Wan Wu		M5T 2Y5
Staci Miao		M5G 2R2
Suyant Sunil		M4Y 1A5
Chris Noel		M5S 1Y9
Stephanie Lapinsky		M4Y 1A5
Jesse Lu		M4Y 1A5
Mark Bamberger		
Marc Labelle		M5S 1Z6
Nathan Misner		M5S 1Z6
Raman Sivastava		M5S 1Y9
Marrisa Leon-Carlyle		M4M 1V7
David Bly		L4T 7U7
Sagar Bahavilla		M4W 3C7
Farah Jazuli		M4Y 0A21
Alex Wasserman		M4V 1R2
Natasha Correa		M5S 3G2

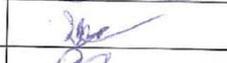
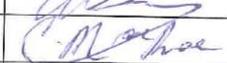
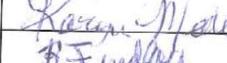
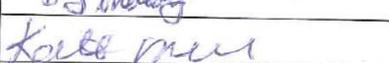
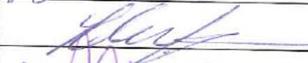
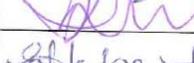
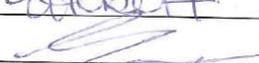
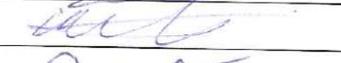
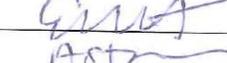
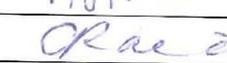
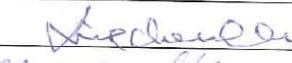
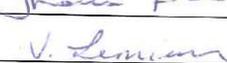
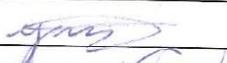
Petition for adoption of recommendations by the Ontario Information and Privacy Commissioner

NAME	SIGNATURE	POSTAL CODE
Debi Banerjee		L4J-2K9
Lisa Saldanha		M5W 2R3
Lebei Pi		M5B 1L2
Lynn Gierszewski		M6G 2L1
Erica Connors		M6G 2L1
Vanessa Fannello		L4L-9C5
Zack Dalberg		M4A 5G4
TERENCE LYND		M9B 5H5
Juliette Dupré		M6J 2T3
Brittany Prevost		M5T 1Z3
VIRGINIA BROWN		K1S 2C5
Kelly Anne Cox		M5G 2G4
Daniel Abrams		M6G 3R6
Mark Crawford		M6R 2J6
Manella Jones		M6R 1N6
Phillip Gregoire		M4Y 2J4
Angela Arisz		M6H 2Y9
Josna Dida		M9A 0C3
Dawn Alton		M5G 0A6
Michelle Gold		M5G 2J8
Julie Leising		M5V 3T3
Maged Mabrouk		L1V 5Z2
Ainsley Kempner		M4Y 2X6
Patrick Steadman		M9C 2Z9
Michael Jurey		M4Y 3G5
Quynh Huynh		M5G 2J8

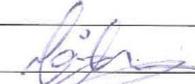
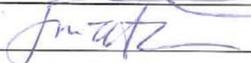
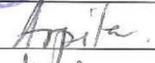
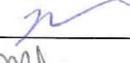
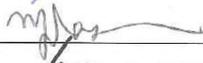
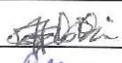
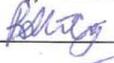
Petition for adoption of recommendations by the Ontario Information and Privacy Commissioner

NAME	SIGNATURE	POSTAL CODE
ZHINUN JANE LIAO		L6B 1B0
Karen Wong		M5S 1Z6
ALWIN SZETO		M5B0A5
Chassan El-karim		M5T 2H7
USMAN TARIQUE		M4H 1J6
Shahab Hosseinpour		L4C 2G1
Julianne Bagg		M5G 2R3
Jeremy Mallow		M5V 3M7
Amy Lu		M4J 5B3
Selynn Guo		M5S M5S 3C1
JAMI TAO		L4C 4Z8
Husay Saïd		M1J 2G9
Liza Abraham		M1V 5L7
Inna Gray		M5S 1Z6
Ali Damji		M5G 0B2
Roshey Cui		M4X 1L1
Kara Quennell		M6H 2P7
Joel P. Dutt		M4V M4V 1B1
Moara Abdelmasih		M2W 3H5
DAVID WANG		L6C 2R9
Maree Yan		M5G 2J9
Anna Goulding		M5G 2J9
Katherine LePage		M5S 2M3
Chris Stone		M6H 4B5
Mark Auspitz		L4J 7T2
Alex Cressman		M4X 3G4

Petition for adoption of recommendations by the Ontario Information and Privacy Commissioner

NAME	SIGNATURE	POSTAL CODE
Amirah Momen		M6B 3V6
Peter Qi		M4Y 2P9
Steve Balgobin		M5J 2T7
Omar Mourad		M5G 2R3
Jason McConneery		M5T 2W7
Cara MacRae		M5T 2W7
Adam McPawall		M5J 3A4
Karyn Medcalf		M5S 2K7
Briar Findlay		M5S M5S 2M3
Kathryn MacRae		M6G 2T2
Celine Young		M5T 3T9
Ryan Giroux		M4Y 1T5
Elise Hebert		M5S 3B8
Graeme Hoyt		M5B 2M3
Anton Mikulac		M5S 1Z6
Emily Wright		M4E 3J1
Alex Stojanov		M4Y 3G5
Ashley Raeside		M4X 1T9
Amber Chen		M1W 3W2
CHRISTINA VALIAVEETIL		M5G 1P7
Thomas Dashwood		M6P 3P3
VALÉRIE LEMINIER		M6K 3P9
Jenny Yu		L4C 9K5
Amanda Canfield		M5R 2S3
Kailey Minnings		M5G 2M4
Chris Smith		M5J 2N2

Petition for adoption of recommendations by the Ontario Information and Privacy Commissioner

NAME	SIGNATURE	POSTAL CODE
Maisam Makarem		M5T0A7
Seth Davis		M8R 2R7
Justin Lam		M5B 0A5
Christopher Wang		M5G 2G4
Ryan Lam		M5S 2W3
Dan Huynh		M4K 1R5
Terence Fu		M3B 1M6
Nicholas Howell		M6S 2K5
SIDRA HASNAIN		M4T 1J9
Mei Xu		M5P 2A3
Andrei Selyukh		M9P 1R3
Aled Jabari		M5G 0A6
ARPITA GANTAYET		L5M5T4
RUBEETA GILL		M4Y 3E5
Prerna Gill		M4Y 1M8
Madaha Naseem		M5G 1P7
Tanet Nguyen		M6N 3K5
Daniel Ghatt		M4W 3G9
Emma Torbicki		M5B 2H3
Robin Strling		M7M 2Y9
Phoebe Bao		M5G 2G4
Eric Nelson		M4K 1A1
Amal Depradine		M1V 2L3
Latif Mugi		M1V 1H7
Jason Lam		M4Y 2X5
Sofie Schläpferweit		M5S 2W9

**THIS IS AN EXTRACT FROM THE MINUTES OF THE PUBLIC MEETING OF THE
TORONTO POLICE SERVICES BOARD HELD ON AUGUST 14, 2014**

#P191. LETTER OF APPRECIATION

The Board was in receipt of correspondence dated July 17, 2014 from Cathryn Palmer, President, Canadian Association of Police Governance, expressing appreciation for the financial assistance that was provided by the Board for the CAPG's 25th Annual Conference. A copy of Ms. Palmer's correspondence is attached for information.

The Board received Ms. Palmer's correspondence.

Moved by: A. Pringle



157 Galmour St., Suite 302
Ottawa, Ontario K2P 0N8
Phone: 613 235 2272
Fax: 613 235 2275
www.capg.ca

SENT ELECTRONICALLY

July 17, 2014

Dear Dr. Mukherjee,

I am writing to acknowledge receipt of and sincerely thank you for the contribution of \$7,500 we received from the Toronto Police Services Board to assist with the program for the CAPG 25th Annual Conference that is taking place in Halifax, Nova Scotia this August.

For your kind support we have offered you your logo featured on the splash page of the conference app; one complimentary conference registration, including evening activities on Thursday and Saturday; one complimentary golf and BBQ registration; your logo on the banner in the plenary room; a feature on the CAPG website home page; and prioritized recognition in our conference program and in the post-conference report.

Your contribution allows us to fulfill our goal of offering a program to our delegates that is at once affordable, provides rich dialogue, is educational, and offers vital networking opportunities. With costs increasing each year, financial support from partners and members alike allows us to continue to deliver one the best police governance conferences Canada has to offer.

You are also delivering a message on a national level that your organization is a champion of excellence for civilian oversight of municipal police in Canada and that you believe in the values of integrity, transparency and accountability.

On behalf of the board and membership, I extend our warmest gratitude for your support and reassure you that CAPG will work diligently to be a significant and credible participant in all discussions related to policing, crime and justice at the national level.

Sincerely,

A handwritten signature in black ink that reads 'Cathryn Palmer'.

Cathryn Palmer, President

**THIS IS AN EXTRACT FROM THE MINUTES OF THE PUBLIC MEETING OF THE
TORONTO POLICE SERVICES BOARD HELD ON AUGUST 14, 2014**

#P192. *IN CAMERA* MEETING – AUGUST 14, 2014

In addition to the public meeting conducted by the Board today, an *in camera* meeting was held to consider a number of matters which were exempt from the public agenda in accordance with the criteria for considering confidential matters set out in s.35(4) of the *Police Services Act*.

The following members attended the in-camera meeting:

Dr. Alok Mukherjee, Chair
Mr. Michael Thompson, Councillor & Vice-Chair
Mr. Michael Del Grande, Councillor & Member
Ms. Frances Nunziata, Councillor & Member
Dr. Dhun Noria, Member
Mr. Andrew Pringle, Member

Absent: Ms. Marie Moliner, Member

**THIS IS AN EXTRACT FROM THE MINUTES OF THE PUBLIC MEETING OF THE
TORONTO POLICE SERVICES BOARD HELD ON AUGUST 14, 2014**

#P193. ADJO`URNMENT

Alok Mukherjee
Chair